

TRANSNATIONAL COMMERCIAL

LAW REVIEW

Standard Style Guide

2020

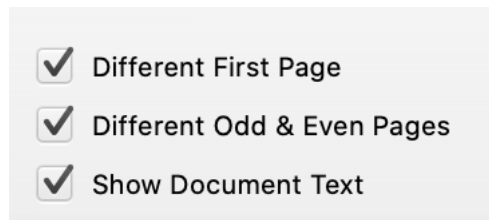
1. STYLE AND LAYOUT

1.1. Margins

The margins should be custom set to 2.54cm at the top and bottom, and 3.32cm at left and right.

1.2. Header and footer

The header should be set 0.81 cm from the top, and the footer 0.31 cm from the bottom. The header/footer should be different on the first page, different on odd & even pages, and show document text, as per the screenshot below:



First page – header

The header on the first page should be aligned to the left, and should look as follows:

TCLR (2020), 1, 49-75
DOI: 10.26494/TCLR1202049-75
ESSAY

The first line should contain the following information: ‘TCLR (year of publication), **issue number**, pp1-ppX’. The issue number should be in digit form, and in **bold**. The page numbers should be in digits separated by a hyphen, i.e. 41-89. The text size should be 8 point, and the typeface should be Times New Roman.

The second line should contain the DOI, in 8 point font, Times New Roman, set out as above.

The third line should be empty.

The fourth line states the type of text, e.g. book review, essay, article etc. It should be in **bold**, 8-point font, capitalised and the spacing should be expanded by 1 point, as follows:

BOOK REVIEW


ARTICLE

There should be no page numbers on the first page.

First page – footer

The footer for the first page should contain only the licensing information, currently as follows:

© 2020 The Authors. This work is licensed under a Creative Commons Attribution-NonCommercial-ShareAlike 4.0 International License.

The licensing information should be centred, in size 7 point font. The font colour should be light grey: .

There should be at least one line of spacing between the lowest line of the footnotes and the licensing information.

Subsequent page header – even pages

The header for even pages should contain the page number and the author's name, aligned to the left, as below:

50 Susan Block-Lieb

The size of the font should be 9.5 pt, and it should be in Times New Roman. The page number is placed to the outside of the author's name.

Where a contribution is co-authored, each author's name should be written in full and separated by an ampersand, '&'.

Subsequent page header – odd pages

The odd pages should contain the name of the journal 'TCLR' and a page number, as follows:

The number should be placed on the outside, and the text should be aligned to the right. The font should be Times New Roman, and the size should be 9.5pt.

1.3. Headings

Title

The title should be in **bold**, Times New Roman and size 14. It should be centred. There should be an empty line below the title, and then the authors name, in Times New Roman size 12, also centred, as below:

A Sociology of International Commercial Law

Susan Block-Lieb*

The contributor's name should be followed by a footnote in the style of an asterisk, indicating the author's details below.

Title (book review)

Where the contribution is a book review, the titles of the book(s) being reviewed should be set out the same as the title of a contribution, ie Times New Roman, size 14, bold, centred as above. There should be an empty line, and then instead of the contributor's name, there should be the name of the book author.

This should be in Times New Roman, 10 pt, and set out as follows:

By Roy Goode. Oxford: Oxford University Press, 2018, xxii+504pp.

Where two or more books are being reviewed, another empty line should be inserted below the author information, with the next line containing only 'and', in Times New Roman 10pt. Following this, the style for the book title and author information can be repeated, as above.

When all book and author information has been set out, insert two empty lines, and then have the name of the contributor as above, i.e. centred, Times New Roman, 12pt. The whole title should look as follows:

**Fundamental Concepts of Commercial Law:
Fifty Years of Reflection**

By Roy Goode. Oxford: Oxford University Press, 2018, xxii+504pp.

and

The Development of Transnational Commercial Law

By Roy Goode. Oxford: Oxford University Press, 2018, xxii+423pp.

Philip Rawlings*

Headings within the text

The TCLR uses an outline format (1, 1.1, 1.1.1). The first level should be in **bold**. The second level should be ***bold and italicised***. The third level should *italicised*. Any further levels should be without any other formatting. An example of the outline is as follows:

1. This is the first level

1.1. This is the second level

1.1.1. This is the third level

1.4.Spacing

The document should be spaced as follows:

Paragraph

Indents and Spacing Line and Page Breaks

General

Alignment: Justified

Outline Level: Body Text Collapsed by default

Direction: Right-to-left Left-to-right

Indentation

Before text: 0 cm Special: First line By: 1.27 cm

After text: 0 cm

Mirror Indents

Automatically adjust the right indent when the document grid is defined

Spacing

Before: 0 pt Line spacing: 1.5 lines At: []

After: 6 pt

Don't add a space between paragraphs of the same style

Snap to grid when document grid is defined

Previous Paragraph Previous Paragraph Previous Paragraph Previous Paragraph Previous Paragraph
Previous Paragraph Previous Paragraph Previous Paragraph Previous Paragraph Previous Paragraph

As demonstrated by Figure 2, UNCITRAL's rate of production increased over this period, from 3 to 25 texts in the decade before this year. Figure 2 also shows that its portfolio of international texts expanded from two types of texts (draft conventions an

Tab... Set as Default Cancel OK

Where there is a heading, there should be an additional line added between the end of the preceding paragraph and the heading, as follows:

4.4 Who Came Out Ahead, and How?

The attendance data suggests that the high-attendance delegations—mostly from economically powerful nations—held the most influence in working group deliberations. While this prediction is mostly true, it is not uniformly so. UNICTRAL’s preference that consensus be achieved in the working group sessions leaves open the possibility that a single delegation can get its way in these deliberations.

4.4.1 Powerful States.

Perhaps not surprisingly, our data shows that the US always got its most important wants. Somewhat surprisingly, perhaps, it also shows that the US did not get everything

2. REFERENCING

2.1. Footnotes

The TCLR uses footnotes throughout, and follows OSCOLA in that all references to cases, primary sources or secondary sources should be maintained in the footnotes. All citations are in footnote form, and all cited sources should be cited as a reference in the footnote. Please follow OSCOLA for all referencing and footnotes:

https://www.law.ox.ac.uk/sites/files/oxlaw/oscola_4th_edn_hart_2012.pdf

There should be no extra space between the footnote separator and the start of the footnote. The footnote text should be in size 10, Times New Roman, justified.

2.2. Quotations in text

A short quote will remain in the text, in single inverted commas ‘x’, in plain text.

Where a quote is longer than three lines, it will begin on a new line, and will be indented to margins of left 1,3; right 1.5. It will have single inverted commas, and will not be in italics as below:

‘a collection of formalized legal norms and associated organizations and actors that authoritatively order the understanding and practice of law across national jurisdictions.’

3. STYLE REQUIREMENTS

3.1. Abbreviations

No full stops should be used between common abbreviations, including: UN/EU/US/eg/ie.

3.2. Spelling and grammar

British English spelling should be used throughout. A long em-dash (—) should be used.

4. TYPE OF CONTRIBUTION

4.1. General guidelines

Submissions to the TCLR are by invitation only and no unsolicited submissions will be considered. The TCLR will publish research outputs linked with the academic programme of the Institute of Transnational Commercial Law established by CCLS in partnership with UNIDROIT, including the Transnational Commercial Law Lecture Series, which will showcase research by eminent researchers in this field.

4.2. Article

An article should be a minimum of 8,000 words and a maximum of 12,000 words (excluding footnotes).

4.3. Book Review

A book review should be a maximum of 2,000 words (excluding footnotes).

4.4. Review Essay

A review essay should be a maximum of 8,000 words (excluding footnotes).

4.5. Case note / note on a recent legal development

A case note or a note on a recent legal development should be a maximum of 3000 words (excluding footnotes).