

Module code	Module name	When	How long	Convenor	Assessment
EAL4660	Effective participation in seminars	Semesters 1 & 2	5 weeks (2hrsx5wks, offered twice a term)	Alan Hart a.g.hart@qmul.ac.uk	None
Aims	To develop your communication skills for appropriate and fluent participation in academic seminars by focusing on effectively researching the assigned seminar questions, preparing your notes for a seminar and using language confidently when expressing your views.				
Outline	<p>The syllabus is flexible and based on your language needs, but will cover:</p> <ul style="list-style-type: none"> <li>• Identifying key questions or issues on the given topic</li> <li>• Preparing effectively by gathering, collating, synthesising and evaluating information and ideas to use as supporting evidence for your arguments</li> <li>• Planning and rehearsing contributions for seminars</li> <li>• Developing your skills for effective summarising and giving overviews in a discussion</li> <li>• Developing the skills required for effective listening and identification of important points made by others during academic discussion</li> <li>• Developing skills for responding to points by building on or refuting the issues raised</li> <li>• Improving your abilities for questioning, challenging and agreeing in the appropriate language</li> <li>• Raising awareness of appropriate academic style and its relationship with '<i>hedging</i>' and other relevant language forms</li> </ul>				
Outcomes	<p>By the end of the module you should have:</p> <ul style="list-style-type: none"> <li>• Developed greater proficiency in preparing for seminar discussions</li> <li>• Gained experience in identifying key questions related to the topic in question and in using different research techniques to gather information and support</li> <li>• Gained familiarity with techniques of managing 'air time'</li> <li>• Practised summarising points and giving overviews of an academic discussion</li> <li>• Developed greater ability to speak without too heavy a reliance on notes</li> <li>• Explored ways to lead a seminar discussion and moderate questions</li> <li>• Developed your ability to listen actively to others, take notes and ask pertinent questions</li> </ul>				