

Module code	Module name	When	How long	Convenor	Assessment
EAL4650	Effective Presentation Skills	Semesters 1 & 2	5 weeks (2hrsx5wks, offered twice a term)	Alan Hart a.g.hart@qmul.ac.uk	None
Aims	To develop your skills in delivering presentations and communicating information about your discipline in public, academic settings.				
Outline	<p>The syllabus is flexible and based on your language needs, but will cover:</p> <ul style="list-style-type: none"> • Increasing confidence in speaking in public and in giving presentations through practice and feedback in small groups. • Developing a logical structure around a proposition • Presenting an argument and evidence / support effectively and convincingly using key pieces of evidence • Ensuring your work is thoroughly researched and referenced according to academic conventions • Exploring different parts of a presentation and how these can be linked to achieve coherence • Developing strategies for time-management, handling questions and more confident delivery 				
Outcomes	<p>By the end of the module you should have:</p> <ul style="list-style-type: none"> • Practised giving a number of short presentations in public, both individually and as a member of a team, adhering to academic conventions. • Built confidence in developing a key proposition and argue with well-selected supporting evidence and flow of a logically structured argument. • Practised speaking without too heavy a reliance on notes. • Considered time-management skills in the context of your oral presentations. • Explored different ways of making effective use of visual aids and handling questions after the presentation with confidence. 				