

# Client Advisory

## How can I get involved?

This role is for 3rd year UG and PG students.

As a student advisor you will have the opportunity to counsel clients on issues and guide clients through the various challenges that they face, particularly at the early stage of their business development.

If you are selected as a Student Adviser, you will have a chance to:

- Advise clients directly.
- Attend seminars and networking events at start-up and incubator spaces; and
- Draft and publish items for the qNomics website.
- Have a great experience for your CV.

## What does a Student Adviser do?

You and your group will interview a client (virtual), supervised by a qualified practitioner and then research and write advice for the client. The clients will be tech start-ups and entrepreneurs. You will advise two clients during the academic year.

## Your Commitment?

You are required to attend the following (Participation mandatory).

- The Introduction Sessions
  1. Year 3 students- 26 September 2023 at **12- 01 pm** in the Building Arts Two 3.20
  2. Postgraduate Students -26 September 2023 at **10- 11 am** in the Building Arts Two 3.20
- Induction Sessions. (Participation mandatory).
  1. The Induction session Year 3 and PG students on 13 October 2023, at **1 –2 pm** in the Graduate Centre Room GC 305.

- Training sessions. (Participation mandatory).
  1. An Introduction to Client Etiquette and Interview Skills (Kanishka Ratnayake) - 09 October 2023 at **10.00 - 11:00 pm** – Computer Lab GC 304.
  2. An Introduction to Funding for Startups (Karen Kwong) -11 October 2023 at **11.30 - 01:00 pm** – Computer Lab GC 304.
  3. An Introduction to Business Management (Yiannis Kassapis & Lav Minic) – 13 October at **10:00 -12:00 pm** – Computer Lab GC 304.

You will have periodic catch up with the qNomics team during November to March but otherwise you will work with your team-mates flexibly around your schedule during that period. You will be required to produce two reports, one in January and one in March. Integral part of your responsibility will be to create and present advice letters. The students are required to explore what start up events are available in the city and attend one networking event per semester. Make sure to collect the qNomics business cards from the qNomics Coordinator prior to the event. After the event, it is important for you to report the outcome of your visit. \*A standard format is available for you to share this information and it will be provided to you.

### Timeline

After each client interview, you and your partner will have 21 days to draft the advice, get it checked by your supervisor and send it to the client. You will advise two clients during the academic year.