

NEXTEUK

WRITING GUIDELINES

NEXTEUK Policy paper

The objective of a Policy paper is to discuss timely matters in European / EU politics in a way that it feeds into policy recommendations that are aimed at both policymakers and the general public holding policymakers accountable.

- max. 10,000 words (incl. bibliography, tables, etc.)
- written single-spaced in 12-point type 'source sans pro' (downloadable on google) but we also accept 'arial'.
- contains an abstract-type Executive Summary section on the first page and ends with a Conclusion section
- follows the [Harvard style of referencing](#) and contains a Bibliography section
- contains the author's short biography
- instructions for the citation of your paper online:
<https://jeanmonnetprogram.org/papers/how-to-cite-the-papers/>

NEXTEUK Working Paper

The objective of a Working paper is to provide and interpret new, cutting-edge data stemming from robust research on matters concerning European / EU politics.

- max. 20,000 words (incl. author's bio, bibliography, tables, etc.)
- written single-spaced in 12-point type 'source sans pro' (downloadable on google) but we also accept 'arial'.
- contains an abstract of 100-150 words
- contains a section of 3-5 keywords referring to the main topics dealt with
- contains the author's short biography (max. 100 words)
- contains a photo of the authors
- may contain an acknowledgment section (max. 100 words)
- follows the [Harvard style of referencing](#) and contains a Bibliography section
- instructions for the citation of your paper online:
<https://jeanmonnetprogram.org/papers/how-to-cite-the-papers/>

NEXTEUK / Europe Matters Blog post

- max. 1500 words (excl. author's bio)
- written single-spaced in type 'source sans pro' (downloadable on google) but we also accept 'arial'.
- starts with one or two sentences highlighting the article's main message (newspaper-style)
- contains sub-titles, dividing the piece into 3-4 parts
- contains links to any institution/person/event/opinion/article/book mentioned in the post
- contains the author's short biography at the bottom (1-2 sentences) (For reference, please access a sample blog post here).