# School of Business and Management (SBM) (First Year), Welcome Week Timetable 2018

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday 17th Sept</th>
<th>Tuesday 18th Sept</th>
<th>Wednesday 19th Sept</th>
<th>Thursday 20th Sept</th>
<th>Friday 21st Sept</th>
<th>Key:</th>
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<tbody>
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<td>9-10</td>
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<tr>
<td>10-11</td>
<td>International Welcome Programme</td>
<td>Campus Tours Bancroft 9-11.30</td>
<td>Managing Your Studies Bancroft 1.13 10-11</td>
<td>Academic Skills and Quants Support Workshop Bancroft 1.13 10-11</td>
<td>Digital Learning Workshop Queen’s Building LG5 10-11</td>
<td>All SBM students (compulsory)</td>
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<td>11-12</td>
<td>Campus Tours Bancroft Foyer 9-1</td>
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<td>Program me specific</td>
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<td>Optional sessions</td>
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<td>12-1</td>
<td>Managing Your Studies Bancroft 1.13 10-11</td>
<td>Managing Your Studies Bancroft 1.13 10-11</td>
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<td>Students’ Union (drop in when you can)</td>
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<td>1-2</td>
<td>Enrolment Queen’s Building, Octagon 1.15-2.15</td>
<td>Managing Your Studies Bancroft 1.13 1-2</td>
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<td>International</td>
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<td>2-3</td>
<td>Welcome Talk People’s Palace, Great Hall 2.30-4</td>
<td>Buddy Scheme Bancroft 1.15 2-3</td>
<td>Academic Skills and Quants Support Workshop Bancroft 1.13 2-3</td>
<td>Meet SBM Academic Societies and BreakThrough! Engineering 3.24 1-4</td>
<td>Joint Honours Talk 2 Graduate Centre, Peston Lecture Theatre 2-3</td>
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<td>3-4</td>
<td>Making the most of your time at QMUL and gaining work experience Talk and Workshop</td>
<td>Academic Skills and Quants Support Workshop Bancroft 1.13</td>
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International Welcome Programme: A chance for International students to be welcomed and given important information.

Campus Tours: Familiarise yourself with campus and where you are most likely to have lectures. Tickets for campus tours are on a first come first serve basis and will start from the Francis Bancroft Foyer.

Managing Your Studies: These student led talk from our PASS mentors will offer advice and useful tips on ways to manage your studies. These sessions are highly recommended – you want to learn from those who have been there before! You will also learn more about academic advising and what the sessions entail.

Enrolment: This is the official enrolment slot for undergraduate business programmes. If you did not enrol early, this is the time to complete your registration. You will need to bring your academic and (if required as part of your offer) language documents, passport and any financial documents.

Welcome Talk: You will meet the interim Dean of School Professor Mike Noon who will outline our expectations of you and what you can expect from us, key academics and the Students’ Union. This session will introduce you to the administrative support team. You will also learn how to use the university systems and who to ask for help when you need it.

Programme Introduction: You will meet with your Programme Director who will provide you with an overview of your degree and outline the structure of your course:
- BSc Accounting and Management: Drapers Lecture Theatre
- BSc Business Management: Bancroft, Mason Lecture Theatre
- BSc Business with Law: Bancroft 4.04/4.08
- BSc Marketing and Management: Bancroft, David Sizer Lecture Theatre
- Joint Honours Programme Talk 1: Arts Two Lecture Theatre

Undergraduate Social: Come and meet with staff, academics and bond with your classmates over giant games and refreshments. We organise this event because we recognise the importance of developing your social and professional network.

Buddy Scheme: Come to this session to find out more about the Queen Mary Students’ Union Buddy Scheme which aims to help you settle into university life, socialise and meet new people and how you can sign up.

Making the most of your time at QMUL and gaining work experience Talk and Workshop: Come along to this welcome session and meet your SBM careers team, you’ll hear about the help and support you can expect to receive, and how we’ll work together. This will be your chance to learn about the skills employers look for, how to improve your CV, and also access a range of jobs and opportunities.
Academic Skills and Quants Support Workshop: Meet Kyla Sankey our academic writing tutor and Dr Athanasia Kalaitzi, Quantitative Skills Tutor who will discuss the range of courses and workshops they can provide that can support you with your written academic work, research methods and Data Analysis.

Welcome Fair: Walk round the campus and join the societies you like the sound of.

Digital Learning Workshop: This session will give you an overview on using QM+, ELearning and other useful tips such as adding your school email to your mobile phone or tablet devices.

Study Abroad: Opportunity of a Lifetime: Our Study Abroad and Erasmus programmes are fantastic opportunities to get international experience, travel to new parts of the world and develop your social and cultural capital. Come along and find out how you can make it happen.

Meet SBM Academic Societies and BreakThrough!: Come to this drop in session and meet our school academic society and learn more about our student and alumni led research group BreakThrough! along with the different events and activities they are involved in and how you can sign up and get involved too.

Effective Time Management: A useful session that will enable you to structure and use your time throughout your studies as effectively as possible.

Joint Honours Talk 2: If you are a joint honours student who could not make the first programme talk, we have repeated it so you will not miss out on any essential information. You will meet with your Programme Director who will provide you with an overview of your degree and outline the structure of your course.

Games Night: This games tournament is for all board games, retro gamers and Fifa fans. Or if you simply wish to socialise, this event is for you! Drinks and nibbles will be provided.

Arriving Late? Don’t Worry!- Email James j.boote@qmul.ac.uk and in the email subject heading state the following: LATE ARRIVAL - <Full Name> - <Student ID> - <Programme Information>

Contact School of Business and Management: Telephone: +44 (0)207 882 8570
Bancroft Building, 4th floor, QMUL, 327 Mile End Road, London, E1 4NS (office open 8.45am-4.30pm, Monday-Friday)