

## Terms and Conditions 2017/18

These terms and conditions apply to students who are accepted onto the following programmes of Queen Mary University of London (QMUL):

MB BS (Malta)  
Certificate in Clinical Foundation Studies (Malta)

### Our agreement with you

When we accept you onto one of our programmes, we will send a written offer setting out any conditions you must meet before you can start the programme. Our offer, together with these terms and conditions, comprises a formal agreement between you and us. By accepting our offer, you are therefore entering into a legally binding agreement with QMUL under these terms and conditions.

After you accept our offer and enter into this agreement, we will ask you to pay a deposit of 5,000 Euro towards your tuition fees for your first year of study. We will tell you the deadline by which the deposit must be paid in order to secure your place on the programme, as well as the date on which the rest of your fees become due. We will only refund your deposit if:

- you do not meet the conditions of our offer by the start date; or
- you do not secure any required immigration permission to study in Malta by the start date; or
- you provide documentary evidence of exceptional circumstances, such as a bereavement or serious illness in your close family, that prevent you from taking up your place; or
- you exercise your right to cancel within 14 days (see below).

### Your right to cancel

You have the right to withdraw from this agreement and cancel your acceptance of our offer. We will refund in full any tuition fees you have already paid to us, so long as you let us know your decision in writing within 14 days from the date when you accepted your offer. Acceptance by email is encouraged, but acceptance by post is then required subsequently. 14 days will be counted from the date of the first acceptance we receive. If you notify us any later than this, we will retain all or part of your tuition fees in accordance with our [tuition fee regulations](#).

The easiest way to contact us is by email at [qmul-malta@qmul.ac.uk](mailto:qmul-malta@qmul.ac.uk). Please include your full name, your QMUL applicant ID number, the programme you have applied for, and your date of birth. Alternatively, you can write to us at:

Barts and The London School of Medicine and Dentistry  
Garrod Building  
Turner Street  
Whitechapel  
London, E1 2AD  
UK

### Rules and regulations

By entering into this agreement, you agree to comply with [QMUL's rules and regulations](#). These cover, among other things, admissions and the admission of students under the age of 18, payment of fees, attendance at classes, submission of work, attendance at examinations, student discipline, complaints procedures, and freedom of speech and equal opportunities policies. There are also specific regulations relating to professional capability and fitness to practise. Please read our rules and regulations before you accept our offer to ensure you understand the commitment you are making.

We update our rules and regulations on a regular basis, normally at the start of each academic year. We will tell you about any significant changes when they come into effect. If you have any questions about our rules and regulations, we recommend that you check our [Student Guide](#) or contact the [Curriculum Operations team](#).

### Programme requirements and changes

[Current programme details and requirements](#) are published online. We will aim to deliver your programme so that it closely matches how we described it to you when you accepted our offer. However, it is important to understand that there are circumstances in which we may subsequently change aspects of your programme. Our programmes are delivered within a dynamic, academic community by staff who are actively engaged in research. In this context, we may make changes so that our students can learn from the latest academic research. We also value student feedback and provide regular opportunities for our students to comment on the content of their programme. We may therefore alter your programme in response to this dialogue with current students. Other circumstances which can lead to changes include:

- staff changes, which can lead to new modules being offered, modules being withdrawn, or a change to who teaches the programme;
- changes made in response to new requirements from external professional or statutory bodies; or
- changes to the way in which universities are funded, which might lead to changes in the availability of some student services, for example.

Once we have accepted you on to the MB BS (Malta) programme, we are committed to giving you the opportunity to obtain an MB BS degree from QMUL, so long as you continue to meet all the academic and professional requirements. If we are forced to stop offering the MB BS (Malta) programme for any reason, such as unexpected circumstances that render essential teaching facilities in Malta unavailable, or instructions from our regulators, we will make best efforts to enable you to continue with your studies on our MB BS programme in London.

### Tuition fees and payments

We [publish tuition fees](#) normally no fewer than 12 months before they come into effect. Tuition fees are reviewed annually, so you should expect your fees to increase from one year to the next. We also aim to publish the rate of increase 12 months before it comes into effect.

Rules on the payment of tuition fees and deposits are set out in our [tuition fee regulations](#). We encourage you to print a copy of the tuition fee regulations each year for your records.

There is a standard tuition fee for all students admitted to the MBBS (Malta) and CCFS (Malta) programmes, regardless of their fee status. We are, however, required to record accurately whether you are a 'home', 'EU' or 'overseas' student for statistical and immigration purposes. We will normally assess this on the basis of the information contained in your application. If this is not possible, we will ask you to complete a Fee Status Assessment Questionnaire.

### What your tuition covers and additional programme costs

Tuition fees cover the cost of teaching, provision of facilities and your membership of the Students' Union. In addition to these fees, you are expected to cover other costs related to your study.

These costs include:

#### Recommended equipment

These include computers and basic personal protective equipment to support individual study (e.g. laptop, laboratory coats).

### Books

The Gozo Campus Library holds all core texts, and the majority of journal articles are also available for free electronically through the library. However, you are advised to buy core textbooks or other publications. Please e-mail [qmul-malta@qmul.ac.uk](mailto:qmul-malta@qmul.ac.uk) if you require an estimate of these costs.

### Additional costs for clinical placements

There are no additional costs associated with clinical placements. Students are expected to meet their travel costs to and from clinical placements in Gozo. Transport to clinical placements in Malta will be met by QMUL (Malta).

Students may be able to undertake elements of their studies in London or participate in electives in other parts of the world. Students are responsible for all the travel and subsistence costs associated with such opportunities.

### General living expenses

Throughout your studies at QMUL you will need to cover the cost of your general living expenses, such as the cost of your accommodation, food etc. Our [Advice and Counselling Service](#) can offer you advice on planning a budget and managing your money.

### Immigration compliance

Students who are not nationals of countries in the European Economic Area (EEA) may be required to obtain a visa to enter Malta in order to study at QMUL. We make every effort to ensure that we only make offers to study at QMUL to students whom we expect to be eligible for a student visa. However, we reserve the right to withdraw an offer of study where information becomes available to indicate that a student will not be in a position to obtain the appropriate student visa.

In keeping with the Academic Regulations for QMUL, all students registered for the MBBS (Malta) and the CCFS (Malta) must provide documentary evidence of their immigration status which confirms their right to study in Malta for the duration of their course. Any changes to immigration permission must be notified immediately to QMUL and supported with official documentation (changes include those that mean students no longer require visas). 'QMUL' here refers specifically to Academic Registry or the Student Office in Malta. Any student who fails to comply with these requirements shall have their registration and enrolment terminated, and will cease to be a student.

## Complaints and appeals

We welcome your feedback and comments on our admissions service. If you are unhappy about an admission decision, we encourage you to request an explanation or feedback, with a view to resolving the matter informally. You can make a formal appeal or complaint, if efforts to resolve the matter informally are unsuccessful, using the [Admissions Appeals and Complaints Policy](#).

If you have a concern regarding any aspect of your experience as a student of QMUL you may raise this through the Student Complaint Policy. If you wish to submit an academic appeal, or appeal the outcome of a formal process, please see the guidance on submitting an appeal, as detailed in QMUL's [academic regulations](#).

## Legal jurisdiction and remedies

This agreement is governed by the law of England and Wales. For the avoidance of doubt, this does not preclude you from taking action under the Consumer Affairs Act (CAP 378) of Malta in the event that:

- the programme does not start on the published start date; or
- we cease to provide the programme before it is completed; or
- we do not provide you with the results of your examinations or other assessments after the requirements have been completed; or
- the programme is not provided to you in full owing to a condition or restriction imposed on QMUL, or the revocation of QMUL's license or accreditation, by the National Commission for Further and Higher Education under the Further and Higher Education (Licensing, Accreditation and Quality Assurance) Regulations of Malta.

The refund provisions made by QMUL under the terms of this agreement also do not affect your right to take further action under the Consumer Affairs Act of Malta.

You will be in breach of this agreement in the event that:

- you fail to start the programme on the published start date; or
- you withdraw from the programme before it is completed; or
- you fail to pay any fees or other amounts due to QMUL in order for you to undertake the programme; or
- you breach a condition of your student visa.

If we are forced to stop offering the MB BS (Malta) programme for any reason and you continue with your studies on our MB BS programme in London, this whole agreement will be governed by and construed in accordance with the law of England and Wales and you will no longer have the right to take action under the Consumer Affairs Act (CAP 378) of Malta.

I [insert name of student] holder of passport number [insert passport number] agree that these Terms and Conditions comprise a legally binding agreement between myself and Queen Mary University of London.

\_\_\_\_\_  
[insert name of student]

[Date]