**Poster Submission Guidelines and**

**Poster Submission Form**

**Poster Submission Guidelines:**

We have guidelines for you when preparing your poster presentation for the 2024 QMIPRI Conference in London. Please note the following:

* **Poster boards** will accommodate A0 size posters. Please ensure that your display will fit within the parameters of an A0 poster. You are free to choose landscape or portrait orientation.
* **Titles** should be in bold.
* **Headings** should be larger than the normal text, bold or other colours may be used.
* **Text** or main body of the poster should be easily readable from a distance. It is advised the authors use at least the minimum 24 pt font size and 1.5 or 2 linespacing for the main text.
* **Author’s** name and affiliations should be clearly indicated. It is requested to also include a picture of the author on the poster and a short biography (no more than 30 words).
* **The QMIPRI logo** should be included on the poster.
* **Visuals aids** are encouraged to be used and included.

**Poster Submission Form:**

Please complete the relevant sections below.

**Section 1 – Personal Details**

|  |  |  |  |
| --- | --- | --- | --- |
| Family Name: |  | Forename(s): |  |
| Email: |  | | |
| University: |  | | |
| Course title: |  | | |
| Position at University (i.e., early career researcher, LLM student, PhD student) |  | | |
| Nationality: |  | | |

**Section 2 – Poster Details**

Please note the following: CCLS is offering the opportunity to print the poster on your behalf, and it will be displayed at the conference venue, the Ashworth Centre, Lincoln’s Inn Fields. An electronic version of your poster must be sent to CCLS by the deadline of 5pm on 3rd June 2024 for this to be printed on your behalf.

|  |  |
| --- | --- |
| Title of the poster: |  |
| Short description of the poster (250 words max) |  |
| I want CCLS to print my poster: | Yes  No |
| Any other special requirements for printing: |  |

**Returning the form**

Please ensure:

1. You return the form to [ccls-qmipriposters@qmul.ac.uk](mailto:ccls-qmipriposters@qmul.ac.uk); and
2. Attach an electronic copy (PDF) of the poster.

Thank you for completing this form.

Please note that **only selected posters** will be displayed at the conference in June 2024. Authors of selected posters are expected to attend the conference to present their work.

Please get in contact through the email indicated above ([ccls-qmipriposters@qmul.ac.uk](mailto:ccls-qmipriposters@qmul.ac.uk) ) if your poster is selected and for any reason you are unable to attend the conference in person.

All authors will be contacted with the selection results prior to the conference.