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**Institute for the Humanities and Social Sciences (IHSS)**

**APPLICATION FORM**

**Large Grant Seed-corn Funding Scheme**

**2023 – 24**

**Application deadline:**

**2nd round Friday, 10 May 2024, 12 noon** for the projects between 1 August 2024 and 30 April 2025.

**Please read the guidelines before completing this form**

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| Section 1: Applicant details | |
| Applicant Name |  |
| Position held |  |
| School |  |
| Section 2: Project/activity details | |
| Project Title |  |
| Project start date |  |
| Duration |  |
| Funds Requested  (Max £5000) |  |
| External funding body and funding scheme for the full research grant application.  Explain why the identified scheme is the most appropriate source of funding. |  |
| Approximate value of the external grant application being applied for |  |
| Project Summary (approx. 300 words) |  |
| The importance of the project/activity to the applicant (approx. 200 words) |  |
| The relevance of this project to the Faculty research environment and the IHSS (approx. 100 words) |  |
| Research Methodology (approx. 300 words) |  |
| Project Milestones (approx. 100 words) |  |
| Describe the short and long-term outputs/deliverables within the term of the funding.  (e.g., if publishing, which journal/s or publisher/s you will be targeting) (approx. 100 words) |  |
| Explain how this work will lead to the research grant application identified above.  (approx. 100 words) |  |
| Section 3: Project/activity budget | |
| Provide full details of the costs associated with the project applied for and the time period involved. |  |
| Who else (name and institution) is contributing to the cost of this project? |  |
| What will that contribution be? |  |
| Provide details of any School contribution to the project. |  |
| Would the project/activity still be able to go ahead without Seed-corn funding support? If yes, then what added value will the Seed-corn fund support bring to the project/activity? |  |
| **Section 4: To be completed in conjunction with your Head of School if requesting a teaching buy-out.** | |
| Provide information on how teaching buy-out will be achieved through the resources requested above. Please demonstrate that you have considered how to minimise the effects on the student experience. |  |
| Provide confirmation you have the support of your Head of School for this application. |  |
| **Section 5: Any other information in support of your application:** | |
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**Declaration**

I confirm that I have discussed this application with my School Director of Research (and Head of School if it includes a teaching buy-out).

**Signatures**

The applicant

School Director of Research

Head of School

**Date:**