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**Institute of Humanities and Social Sciences (IHSS)**

**Large Grant Seed-corn Fund Application 2021-22**

**Application deadline: Friday, 22 October 2021, 12 noon**

**Please read guidance notes before completing this form**

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| Section 1: Applicant details: | |
| Applicant Name |  |
| Position held |  |
| School |  |
| Section 2: Project/activity details: | |
| Project Title |  |
| Project start date |  |
| Duration (Projects must be completed by **31 July 2022**) |  |
| Funds Requested  (Max £2,000 for project activities or  Max £3,000 for buy-out) |  |
| External funding body and funding scheme for the full research grant application |  |
| Approximate value of the external grant application being proposed |  |
| Project Summary (approx. 300 words) |  |
| The importance of the project/activity to the applicant (approx. 200 words) |  |
| The relevance of this project to the Faculty research environment (approx. 100 words) |  |
| Research Methodology (approx.. 300 words) |  |
| Project Milestones (approx. 100 words) |  |
| Describe the short and long-term outputs/deliverables within the term of the funding  (e.g. which journal/s or publisher/s you will be targeting) (approx. 100 words) |  |
| How will this lead to a full-funding application? Please explain how this pilot work will lead to the research grant application identified above and why the identified scheme is the most appropriate source (approx. 100 words) |  |
| Section 3: Project/activity budget: | |
| Finances/Budget:  Provide full details of the costs associated with the project applied for, and the time period involved. Costing should comply with QMUL costings and financial policies and procedures. |  |
| Who else (name and institution) is contributing to the cost of this project? |  |
| What will that contribution be? |  |
| Provide details of any School contribution to the project |  |
| Would the project/activity still be able to go ahead without Seed-corn funding support? If yes, then what added value will the Seed-corn fund support bring to the project/activity? |  |
| **Section 4: To be completed in conjunction with HoS if requesting teaching buy-out:** | |
| Provide information on how teaching buy-out will be achieved through the resources requested above. Please demonstrate that you have considered how to minimize effects on student experience. |  |
| Provide confirmation you have the support of your Head of School for this application. |  |
| **Section 5: Any other information in support of your application:** | |
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**Please confirm that you have discussed this application with your School Director of Research (and Head of School if it includes teaching buy out):**

**Signatures of applicant, School Director of Research and Head of School:**

**Date:**