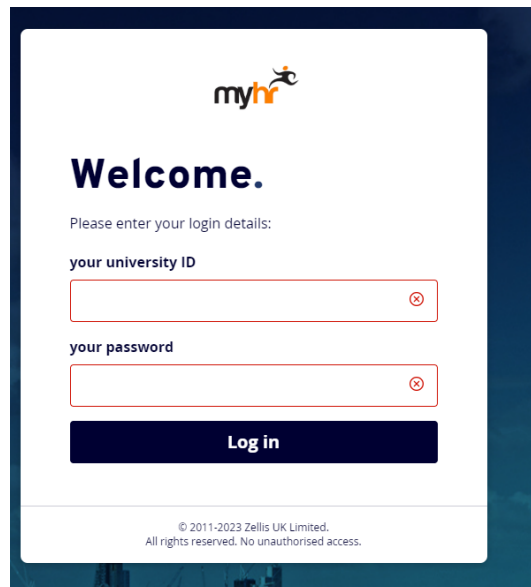


How to Login to MyHR Web Portal

1. Open your web browser and go to: <https://myhr.qmul.ac.uk/>
2. Input your QMUL username and password:



The screenshot shows the MyHR Web Portal login page. At the top, there is a logo for 'myhr' with a stylized figure. Below the logo, the word 'Welcome.' is displayed in a large, bold font. Underneath, it says 'Please enter your login details:'. There are two input fields: the first is labeled 'your university ID' and the second is labeled 'your password'. Both fields have a red border and a small red 'x' icon in the top right corner, indicating an error. Below the input fields is a dark blue button with the text 'Log in' in white. At the bottom of the page, there is a small copyright notice: '© 2011-2023 Zellis UK Limited. All rights reserved. No unauthorised access.'

Your University ID and Password

Your **University ID** is provided by IT Services. This ID is used, for example, to access email on Office 365. This ID will consist of either three or four letters, followed by three numbers e.g. abc123 or ugye000. This is the account you use to access University email or University-only websites from off-campus.

Trouble logging on?

1) University ID and Password

You can verify you are entering the correct information by [checking your University ID and password here](#). If do not know or think you are entering the wrong password you will need to contact IT Services. You can [email a reset request to IT Services](#) or call them on extension 8888. You can [change your University ID password here](#)