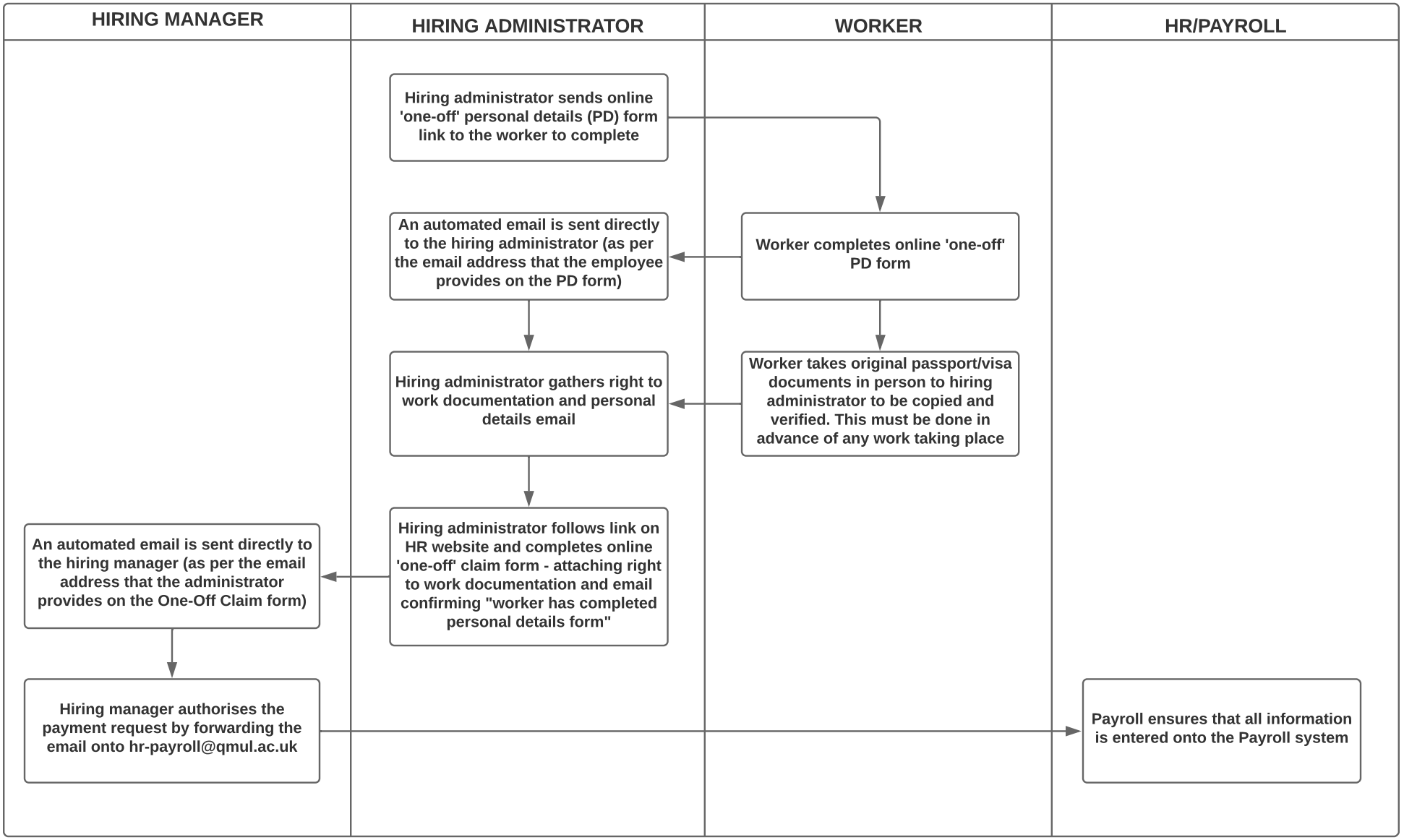ONE-OFF PROCESS