

COUNCIL
Tuesday 28 June 2016

DRAFT UNCONFIRMED MINUTES

Present:

Sir Nicholas Montagu (Chairman)	Professor Paul Anderson	Dr Veronique Bouchet
Monica Chadha	Professor Simon Gaskell	Stella Hall
Simon Linnett	Carolina Mantzalos	Bushra Nasir
Patricia Newton	Professor Morag Shiach	Professor Steve Thornton
David Willis	John Yard (Vice-Chair)	

In attendance:

Will Atkins	Will Atkins	Miranda Black
Emma Bull	Eleanor Crossan	Joanne Jones
Jonathan Morgan	Rachel Soper	

Apologies:

Professor Richard Ashcroft	Kath Barrow	Dr Annette Doherty
Professor Raymond Kuhn	Cheryl Mason	Luke Savage
Professor Geraint Wiggins		

Part 1: Preliminary Items

Welcome

2015.117 The Chairman:

- [a] Welcomed members to the final meeting of Council for 2016-17.
- [b] Welcomed Miranda Black, President Elect of QMSU, and Will Atkins, President Elect of BLSA and Vice-President Elect of QMSU, who were observing their first meeting of Council.

Minutes: 17 May 2016 (Paper QM2015/77)

2015.118 Council **confirmed** the confidential and non-confidential minutes of the meeting held on 17 May 2016, subject to the following amendment:

- [a] *Minute 2015.118 [a] is confidential.*

Matters Arising (Paper QM2015/78)

2015.119 Council **noted** the matters arising from the meeting held on 17 May 2016.

Chairman's Opening Remarks (Oral Report)

2015.120 The Chairman **said** that:

- [a] The focus of this meeting would be on finances,; in some areas work was still in progress. The discussion would aim to identify Council's main concerns and any areas where members felt there was a gap in information provided or systems.
- [b] This would be the last meeting for the following members of Council: Patricia Newton (nominee of the Drapers' Company); Professor Morag Shiach (Vice-Principal Humanities and Social Sciences and nominee of the Principal; Carolina Mantzalos (QMSU President).
- [c] This would have been the last meeting for Professor Raymond Kuhn (elected academic member for the Faculty of Humanities and Social Sciences) and Cheryl Mason (elected non-academic member).
- [d] Emma Bull (Interim Chief Operating Officer) and Will Atkins (President of BLSA and Vice-President of QMSU) were attending their last meeting of Council.

President and Principal's Report (QM2015/79)

2015.121 Council **received** the President and Principal's Report which had been circulated by email on 24 June 2016.

2015.122 *Minute 2015.122 is confidential.*

QMSU President's Report (Paper QM2015/80)

2015.123 Council **received** the QMSU President's Report which had been circulated by email on 24 June 2016.

Part 2: Strategic Planning

Finance and Investment Committee report including the current financial position (Confidential paper QM2015/81)

2015.124 *Minute 2015.124 is confidential.*

2015.125 *Minute 2015.125 is confidential.*

2015.126 *Minute 2015.126 is confidential.*

Report on PAR 2015 outcomes and alignment with the Strategy 2016-17 (Paper QM2015/82)

2015.127 *Minute 2015.127 is confidential.*

2016-17 HEFCE Recurrent Grant allocation (Paper QM2015/83)

2015.128 Council **noted** the 2016-17 HEFCE Recurrent Grant allocation letter.

Budget and financial forecasts to 2018-19 (pre-FRS102 format) (Paper QM2015/84)

2015.129 *Minute 2015.129 is confidential.*

HEFCE Annual Accountability Return: Financial Forecast Tables to 2018-19 (Confidential paper QM2015/85)

2015.130 *Minute 2015.130 is confidential.*

Life Sciences (Paper QM2015/86)

2015.131 *Minute 2015.131 is confidential.*

Drapers' Multi-Academy Trust (Paper QM2015/87) and St Paul's Way Trust (oral report)

2015.132 Council **received** a report on the Drapers' Multi-Academy Trust.

[a] Council **approved** the expansion of the Multi-Academy Trust to a maximum of 12 schools over the coming years.

[b] Council **approved** the incorporation of Pyrgo Priory Academy into the Drapers' Multi-Academy Trust.

[c] Council **noted** that the parallel applications to the Department for Education for St Paul's Way Trust School to become an academy and for the formation of the University Multi-Academy Trust had been successful, and would be proceeding in September 2016 as planned.

Part 3: Performance Review

Maths Building Refurbishment internal audit report (Confidential Paper QM2015/88)

2015.133 *Minute 2015.133 is confidential.*

Part 4: Legislative and Conformance Issues

Financial Regulations and Scheme of Delegation of Financial Authority (Paper QM2015/89)

2015.134 Council **approved** the Financial Regulations and Scheme of Delegation of Financial Authority.

Governance Committee report and proposals for 2015–16 (Paper QM2015/90) and draft schedule of business 2016–17

2015.135 Council **received** the Governance Committee report and proposals for 2015–16. The following points were made in discussion:

[a] Council **agreed** to retain the current attendance rule for Council and its committees, provided that it was applied sensibly.

- [b] Council **approved** the terms of reference of Audit and Risk Committee, Finance and Investment Committee and Honorary Degrees and Fellowships Committee.
- [c] Council **approved** the updates to Ordinance A in respect of Honorary Degrees and Fellowships and Council elections.
- [d] Council **approved** the proposed update to the Delegation Framework which clarified the responsibility of QMSE for the appointment of directors or trustees to the board of any subsidiary entity.
- [e] The number of uncertainties in the wake of the vote to leave the European Union, coupled with members expressed wish to have more detailed discussions of certain key areas made inopportune to consider reducing the number of Council meetings in the year. Council would reconsider this at their November meeting.

Action: Council Secretariat [e]

Part 5: Other Matters for Report

Audit and Risk Committee report (Paper QM2015/91)

2015.136 *Minute 2015.136 is confidential.*

Senate Report (Paper QM2015/92)

2015.137 Council **noted** the report of the meeting of Senate held on 09 June 2016. The following points were made in discussion:

- [a] Members welcomed the expanded reports from Senate and felt they combined the right amount of information and detail.
- [b] More information about the QMUL Model and TEF and its implications for QMUL when it was available would be welcomed. It was **agreed** to send a brief summary of the QMUL model to members of Council.

Action: Council Secretariat to liaise with Vice-Principal (Teaching and Learning) [b]

Remuneration Committee Report (Paper QM2015/93)

2015.138 *Minute 2015.138 is confidential.*

Use of the Common Seal of the College (Paper QM2015/94)

2015.139 Council **noted** a report on the use of the Common Seal of the College and action taken by the Chairman since the last meeting of Council.

Agenda for next meeting (Paper QM2015/95)

2015.140 Council **noted** the draft agenda for the next meeting on 27 October 2016.

Any other business

2015.141 In relation to the Students' Union, the President of QMSU **said** that:

[a] QMSU would be staging a number of welcome events for the start of the new academic year and Council members would be very welcome to attend.

In relation to the exit vote in the Referendum,

[b] it was **agreed** to provide briefings within the Friday mailing to Council members.

Action Council Secretariat to liaise with Principal's Office [b]

2015.142 The Chairman thanked all those members leaving Council for their contributions to QMUL. He congratulated the QMSU President on her term of office and wished her well. He thanked Emma Bull for all her work as Interim COO and said that Council would miss Patricia Newton's expertise in estates matters.

The Chairman expressed his warm gratitude to Professor Morag Shiach who was stepping down as Vice-Principal (H&SS) having completed her term of office in that role, and having previously served as Vice-Principal for Teaching and Learning. He thanked her for her generosity and amplitude of view and, in particular, drew attention to her work with the Drapers' Academy and building the relationship with the Drapers Company. He said that both he and Council owed her a tremendous debt of gratitude.

Dates of Meetings 2016–17

- Wednesday 26 October 2016 at 1700 hours, Colette Bowe Room
- Thursday 24 November 2016 at 1700 hours, Colette Bowe Room
- Thursday 16 February 2017 at 1700 hours, Colette Bowe Room
- Tuesday 4 April 2017 at 1700 hours, Colette Bowe Room
- Tuesday 16 May 2017 at 1700 hours, Colette Bowe Room
- Tuesday 27 June 2017 at 1700 hours, Colette Bowe Room