



Information for Electors: Senate Elections 2023-24

The following is provided below, to inform individuals in determining whether they wish to stand for election, and to assist in completion of candidates' election statement:

- Terms of Reference and Membership of Senate

Senate: Terms of Reference and Membership

Constitution of Senate

The Senate is established by the Charter, subject to the overall superintendence of the Council, to exercise with general responsibility for the academic activity of Queen Mary. In addition to exercising jurisdiction over the following issues, it may offer advice to the Council and to the Principal on all academic matters.

Terms of reference

Academic Standards

To establish the requirements for degrees and other awards made under the Charter and to put in place procedures and boards for the consideration of such awards.

To approve regulations relating to the admission, assessment and operation of all programmes, modules and awards.

To approve procedures for approval and amendment of programmes and modules leading to awards of the College and the University.

To approve procedures for the withdrawal of programmes and modules.

To consider and approve or advise on, as applicable, strategies and policies designed to ensure the academic quality of programmes, including the teaching, learning and assessment strategy.

To receive reports on procedures that relate to academic standards, academic quality and the quality of the student experience and recommend appropriate action in the light of these reports.

To approve provisions for the operation and award of prizes as applicable.

Academic Freedom

To approve policies to support and foster academic freedom in relation to the academic activity of Queen Mary and to report to Council on matters of concern in relation to the provision of academic freedom.

Research

To consider and approve or advise on as applicable the research strategy and policies for research.

To approve regulations relating to the admission, supervision, assessment and operation of postgraduate research programmes in addition to those provided for under Academic Standards above.

To approve in place structures and procedures for the consideration of research ethics.

Academic Organisation

To advise the Principal and the Council on matters related to the academic organisation of Queen Mary.

To advise the Principal and the Council on the election of Honorary Fellows of the College and award of Honorary Degrees of the University, upon the recommendation of the appropriate committee.

Other

To regulate the conduct of students and receive reports from the Student Disciplinary and Fitness to Practise Committees.

To advise on any other matter referred to it by the Council.

Membership

The Principal as Chair *ex-officio*

The Vice Principals (8) *ex-officio*

The President of the Students' Union *ex-officio*

The Students' Union VP HSS, VP S&E and VP BL, *ex-officio*

Heads of School/Institute (20) *ex-officio*

Faculty Deans of Research and Education (6) *ex-officio*

Elected members of academic staff so that there is an overall elected majority (including the elected student members). The numbers of elected members of academic staff per faculty may vary to provide for uneven numbers of HOS/I so that there is in total an even number from each Faculty over all membership categories. In the first instance this will be: 9 from HSS; 12 from SMD and 13 from S&E.

Meetings

The Senate shall meet at least four times per year with meetings scheduled in advance. Scheduled meetings shall also be known as ordinary meetings.

Meetings for the academic year 2023-2024 have been scheduled as following:

- Thursday 19th October 2023
- Thursday 14th December 2023
- Thursday 14th March 2024
- Thursday 13th June 2024