



Annual Schedule of Business 2021–22

Outcome requested	Council is asked to approve the indicative Annual Schedule of Business for the academic year 2021–22.
Executive Summary	<p>[a] The schedule of business sets out the Council’s plan of work for the 2021–22 academic year. It includes items that are required to ensure compliance with the Office for Students’ (OfS) terms and conditions of funding for higher education institutions.</p> <p>[b] In response to feedback from the annual review of Council effectiveness, a deep dive presentation has been scheduled for each meeting with topics to be determined.</p> <p>[c] The QMSU sabbatical officers’ presentation will be scheduled as a separate event rather than taking place as part of the October meeting.</p> <p>[d] An oral update will be provided on meeting arrangements for 2021–22.</p>
QMUL Strategy:	The schedule of business relates to all aspects of the strategic plan.
Internal/External regulatory/statutory reference points:	OfS Terms and conditions of funding for higher education institutions
Strategic Risks:	N/A
Equality Impact Assessment:	Not required
Subject to prior and onward consideration by:	For consideration by Council only.
Confidential paper under FOIA/DPA:	No.
Timing	The plan covers the academic year 2021–22.
Author	Nadine Lewycky, Assistant Registrar (Governance)
Date	29 June 2021
Senior Management/External Sponsor	Lord Clement-Jones, Chair of Council

Annual Schedule of Business 2021–22

Thursday 07 October 2021

President and Principal's Report	Professor C Bailey
QMSU President's Report	Adi Sawalha
Current Financial Position	Karen Kröger
Strategic Risk	Professor C Bailey
Deep dive presentation	TBC
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee 	David Willis Luke Savage
Use of the Common Seal	Jonathan Morgan

Thursday 18 November 2021

President and Principal's Report	Professor C Bailey
QMSU President's Report and Impact Report 2020–21	Adi Sawalha
Current Financial Position	Karen Kröger
Office for Students Annual Accountability Return: <ul style="list-style-type: none"> • Audited financial statements for 2020–21 • Audit Committee's annual report for 2020–21 • Internal auditor's annual report for 2020–21 • External auditor's management letter and provider's management response for 2020–21 • Financial commentary • Five year financial forecasts 	Karen Kröger Jonathan Morgan
Prevent Duty Annual Report	Jonathan Morgan
Academic assurance report	Jonathan Morgan
Health, Safety and Fire Annual Report 2020–21	Professor C Bailey
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee • Remuneration Committee, including Annual Report • Senate 	David Willis Luke Savage Lord Clement-Jones Melissa Tatton Professor C Bailey
Use of the Common Seal	Jonathan Morgan

Thursday 31 March 2022

President and Principal's Report	Professor C Bailey
QMSU President's Report	Adi Sawalha
Strategic Risk	Professor C Bailey
Deep dive presentation	TBC
Current Financial Position	Karen Kröger
2022–23 Budget and financial forecasts	Karen Kröger
QMSU Financial Statements 2020–21 and latest financial position	Talhah Atcha Mike Wojcik
Annual report on student casework	Jonathan Morgan

Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Senate 	Peter Thompson TBC Professor C Bailey
Use of the Common Seal	Jonathan Morgan

Thursday 19 May 2022

President and Principal's Report	Professor C Bailey
QMSU President's Report	Adi Sawalha
QMSU Returning Officer's election report	
Current Financial Position	Karen Kröger
Deep dive presentation	TBC
Reports from Committees: <ul style="list-style-type: none"> • Remuneration Committee 	Melissa Tatton
Use of the Common Seal	Jonathan Morgan

Thursday 09 July 2020

President and Principal's Report	Professor C Bailey
QMSU President's Report	Adi Sawalha
Current Financial Position	Karen Kröger
Annual ethnicity and gender pay gap reports	S Gupta
Deep dive presentation	TBC
Policies/regulations requiring review	TBC
Reports from Committees: <ul style="list-style-type: none"> • Audit and Risk Committee • Finance and Investment Committee • Governance Committee • Senate 	Peter Thompson TBC Lord Clement-Jones Professor C Bailey
Use of the Common Seal	Jonathan Morgan