



Students' Union Report on Finances

Outcome Requested:	<p>Finance and Investment Committee is asked to note:</p> <ol style="list-style-type: none"> 1. Financial Statements of Queen Mary University of London Students' Union. 2. Financial Statements of QMSU Services Ltd. 3. Mid-Year Management accounts and Balance Sheet Update – Period 6 January 2020 4. Update on Five Year Financial Plan.
Executive Summary:	<p>Headlines</p> <ul style="list-style-type: none"> • The External audit ran smoothly, and there were no major adjustments or issues raised in the management letter. • Particular attention has been focused on the treatment of designated funds and capital grants. In the past both student clubs and societies subs and grants accounts carried over were treated as designated, whereas only subs accounts should have been categorised as such. This has helped work to strengthen balance sheet and general reserve position. • The general reserve improved from -£556738 (July 2018) to £-218582 (July 2019), an improvement of £338K. The long-standing loan has been repaid, with interest representing over £1m paid back. • Mid-year position for the SU Group is stable, with a better than budget by £47K (see appendix 3), clearly there are pressures on income due to strike days, and the corona virus. We are monitoring closely and amongst other things look at cost controls to mitigate. There are no new issues to report on the balance sheet. • The Board of Trustees shall receive the final draft of the Trustee report at the April board. This committee receives a first draft version. The figures will not alter, and are final, the text & numbers in red are being checked • We have met the external auditors recently for mid-year review and preparation for the next audit. • We are working on financial business continuity modelling in relation to Covid-19, risks attached and mitigation.
QMUL Strategy: strategic aim ref	SA2.2, EA1.2, EA1.7
Internal/External regulatory/statutory reference points:	<p>The Education Act (1994) requires that “the financial affairs of the Union should be properly conducted and appropriate arrangements should exist for the approval of the Union’s budget and the monitoring of its expenditure, by the governing body.”</p> <p><i>1994 Education Act</i> <i>2006 Charities Act</i> <i>2006 Companies Act</i></p>

Strategic Risks:	11. Sustainable income streams for activities 12. Cost control, VFM and expenditure
Equality Impact Assessment:	None required
Subject to prior and onward consideration by:	N/A
Confidential paper	No
Timing:	N/A
Author:	Mike Wojcik, Chief Executive, Students' Union Managing Director, QMSU Services Ltd.
Date:	11 March 2020
Sponsor	Talhah Atcha, President, Students' Union

1) **Audit updates.**

Our Board has extended TC-Group (Charity & Education division) as external auditor for a further year (2019/2020), and will go to tender next year.

Knox Cropper (not for profit auditors and business advisors) completed Internal Audit of our Commercial services in September. The next couple of audits in the spring shall be on a) VAT Treatment b) Human Resources.

2) **Quality assurance and business development.**

- a. **Commercial Health Check** - NUS Commercial Consultants were invited to a health check, with included five niche sector specialists on campus for a couple of days. This was followed up with a day work shop at their HQ, focusing on development opportunities. Focus was on procurement, innovation and new retail and food concepts, market data and insight, review of licence and retail operations, student and customer perceptions.
- b. **Catering review.** An external chef consultant carried out bottom up review of venues catering, and though papers on food concept development.
- c. Reports we received from the both, generally positive, and the process was constructive. The team have actioned a number of the easy wins, and working through business cases for other concepts to implement in the near future.

3) **Management Accounts focus points**

- a. Despite some of the challenges of quieter campus around the strike days and semester changes, we've seen extraordinary sales growth in a number of our operations;
 - i. Union Shop: up 30% YTD on previous year (£50K), which has also translated to bottom line increases. Principal supported mitigation (Circa £150K losses during disruptive Capital works) investments around Godward square which include small conversion in Qmotion (£20k) and improvement in the Union shop (£80K), including new door onto Bancroft road. The improvement works were carried out during December 2018.
 - ii. Village Shop – up 17% (£60k), against a backdrop where competition on the high street has increased, and many retailers struggling.
 - iii. Ground Café – sales up 5% but out conversion rate into net profit has increased by £14% (increased by over £10K.
 - iv. These results are in part off setting some of the other areas that have been impacted by environmental pressures.
 - v. Management accounts are produced three weeks after month end and management team required to properly check, and steps taken to improve where necessary.

4) **Consultation to restructure subsidiary company management team.**

- a. Financial, to achieve year on year annual saving in the region of £45K. This will offset loss of Learning Café contract, income and other resource implications.
- b. Focus on agile and flexible management, especially cross campus and out of traditional hours. Realign key responsibilities for some staff, disestablish some current posts and create new posts, factoring day and evening operations, and events.
- c. Maintain commitment as employer of students and offer more fixed term contracts, supporting students in their studies. Currently student roles are primarily casual contracts.

5) **Organisational review.**

This is a comprehensive review of the SU infrastructure, driven by a dozen influencers, including the democracy and governance review, changing HE environment (internal and external), NUS reform, financial pressure and best practice. The review will support

shaping the SU Five-year Operating plan, which has four emerging themes a) Organisational transformation b) Student Touch points c) Our Uniqueness d) Change and innovation (includes business development).

6) Five- year Financial Plan

Mid-year review being carried out, being considered by the April Board of Trustees, and then presented to QMUL SET 14 April, amongst other things. Currently on track, however need to also consider future wider emerging financial risks, which FIC will be more than aware of.

- 7) **Bromley by Bow Centre Tender** (<https://www.bbhc.org.uk/>) – we have been invited and submitted tender documentation to manage catering and hospitality business. The submission not only looks at generating additional income source, but has social purpose ideas. This includes partnerships within QMUL. Our subsidiary company board will need to agree final terms of contract, and in draft heads of terms I've provided for break clauses to mitigate risks. Generally, there is enthusiasm around the civic university opportunity, our uniqueness and chance to develop community engagement and volunteering initiatives. We should know the outcome in April and start point likely to be early September.

Numbers in red to be checked before final sign off

Charity Registration No: 1147786
Company Registration No: 08092471 (England & Wales)

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED
REPORTS AND CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st JULY 2019

DRAFT

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

CONTENTS

CONTENTS	Page
Legal and Administrative Information	1-2
Trustees' Annual Report	3-14
Independent Auditors' Report	15-17
Consolidated Statement of Financial Activities	18
Consolidated and Union Balance Sheets	19
Consolidated Cash Flow Statement	20
Notes to the Accounts	21-39
Appendix 1	(i) - (vii)

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT

FOR THE YEAR ENDED 31st JULY 2019

The Trustees present their report and the financial statements of Queen Mary, University of London Students' Union for the year ended 31st July 2019 (the reporting year).

1. Legal and Administrative Information

Charitable status

Queen Mary University of London Students' Union Limited, also known as QMSU (the Union), is a charitable company, company number 8092471 and charity registration number 1147786.

Registered Office

Students' Union Hub, 329 Mile End Road, London, E1 4NT

Charity Trustees

The Trustees of the Union who hold office at the date of this Report, who are also directors of the Union for the purposes of the company law, are as follows:-

Officer Trustees (from 01/08/19 unless otherwise stated):	Talhah Atcha, Union President and Chair of Trustees Megan Annetts, Vice President Barts and The London Shamima Akter, Vice President Welfare Annika Ramos, Vice President Education
--	--

Student Trustees (from 01/08/19 unless otherwise stated):	Tom Longbottom Zakareeya Mehmood Zakaria Rob Adi Sawalha
--	---

Lay Trustees:	Sally Pearman, Deputy Chair of Trustees Philip Bishop Chris Mitchell Chris Weavers
---------------	---

The following also held office during the reporting year, as Trustees of the Union, in the capacities shown, and as directors for the purposes of company law:-

Officer Trustee: (from 01/08/18 to 31/07/19)	Ahmed Mahbub, Union President and Chair of Trustees Ella Harvey, Vice President Welfare Thomas Longbottom, Vice President Barts and The London Redwan Shahid, Vice President Education
---	---

Student Trustees (from 01/08/18 to 31/07/19 unless otherwise stated):	Megan Annetts Yusof Fazelpoor Renad Khundakji Zakaria Rob
---	--

External Trustees	Andreas Gaitzsch Ed Moses
-------------------	------------------------------

Chief Executive	Mike Wojcik
-----------------	-------------

Company Secretary	Brad Coales
-------------------	-------------

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

Auditors	TC Group The Courtyard, Shoreham Road Upper Beeding, Steyning West Sussex, BN44 3TN
Solicitors	Russell-Cooke 2 Putney Hill London SW15 6AB
Bankers	Barclays Bank plc

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

2. Structure, Governance and Management

2.1. Governing documents

The Union operates as a charitable company, with Articles of Association (the Articles) as its governing document, together with bye-laws made under the Articles.

2.2. Recruitment and training of Trustees

Trustees are appointed in accordance with the Articles and relevant bye-laws. The Articles provide for the appointment of up to 5 officer Trustees and 5 student Trustees, to be elected by secret ballot in accordance with Union bye-laws, and for the appointment of up to 5 external Trustees by an Appointments Committee.

Officer Trustees and Student Trustees receive an induction in the role, responsibilities and duties of Trustees. Officer Trustees also receive an induction and extensive specialist training on their roles as full-time Union officers, delivered both internally and by external organisations, such as the National Union of Students. External Trustees receive inductions and briefings as required.

2.3. Organisational structure and decision-making

Under the Articles, the Board of Trustees is responsible for the management and administration of the Union, including its governance, budget and strategy. A governance review was carried out and revisions to the Articles of Association were approved in this financial year. The Board has power to overrule any decision or policy of the members made in general meeting, in referenda or at Student Council, where it is considered there are financial implications, a breach of legal requirements, a contravention of the Union's aims and objects or the carrying out of the Board's responsibilities as above are affected. In the reporting year, the Board of Trustees had 6 meetings.

The Trustees have power to delegate their functions to committees or individuals. There are 2 standing committees, as provided for in the Articles, which are responsible for the functions set out in the relevant Union bye-laws or terms of reference. These are the Executive Committee, comprising the Officer Trustees (also known as Executive Officers) and the Audit and Risk Committee. The powers of these Committees do not, however, include any decision-making on behalf of the Board. In the reporting year, the Executive Committee generally met weekly and the Audit and Risk Committee had 4 meetings. An Appointments Committee, as provided for in the Articles, responsible for the appointment of external Trustees, met 3 times during the process of recruiting 3 new External Trustees to fill one vacant post and to replace two serving External Trustees who had come to the end of their terms of office.

Student Council, elected annually from and by the Union's members and constituted in accordance with bye-laws, has the powers set out in the Articles, including setting the representational and campaigning policy of the Union. Student Council met 5 times in the reporting year. An Annual Members' Meeting was held on 4 December 2018.

In the reporting year, the Executive Officers were responsible for the duties of their respective full-time offices as set out in Union's bye-laws.

Day to day management of the operation and administration of the Union is delegated by the Trustees to the Chief Executive. The Chief Executive reports to Trustees at each Board of Trustees' meeting, and as necessary between meetings and to Committees of the Board.

2.4. Network - impacting on operating policies

The Union is affiliated to the National Union of Students (NUS). The policy, guidance and other information resources of the NUS have been considered in the operating policies of Union

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

2.5. Relationship with related parties

2.5.1 QMSU Services Limited

QMSU Services Limited is a wholly-owned subsidiary of the Union. It carries out significant trading activities in support of the Union's work, including Qmotion Health and Fitness Centre, Fitness to Practice gym facilities, Drapers Bar & Kitchen, the Griff Inn Bar & Kitchen, the retail outlets of Union Shop, the Village Shop and the BLSA Box Office, and Ground Coffee Shop and the Shield Café. It also operates and manages the Learning Café under contractual arrangements with Queen Mary University of London (QMUL), and administers a number of activities at the QMUL sports ground in Chislehurst.

The Chief Executive of the Union is, ex-officio, a member of the Board of Directors of QMSU Services Limited and is the company's Managing Director. The Union President is also, ex-officio, a member of the Board of Directors. Another Officer Trustee and a Student Trustee, as nominated by the Board of Trustees, serve as Board Directors. Two members of Student Council are members of the Board of Directors. There is also provision for three Independent Directors on the Board, of which two positions are currently filled.

Whilst the Union's financial statements are prepared for each year on a consolidated basis, and include the income, expenditure, assets and liabilities of QMSU Services Limited, separate reports and financial statements for QMSU Services Limited for the reporting year, compliant with company law, can be viewed on the Union's website, www.qmsu.org/governance.

2.5.2 Queen Mary University of London (QMUL)

The Union works closely with QMUL, both in partnership and joint working and in their respective activities. The Union President is, ex-officio, a member of QMUL's Council. The Union President, Vice President Education and a student representative from each of QMUL's 3 faculties are, ex-officio, members of QMUL's Senate, and 2 representatives of QMUL are members of the Board of Directors of QMSU Services Limited.

QMUL provides an annual (block) grant to the Union, which funds the Union's core charitable activities, and other ad hoc grant funding.

QMUL also provides the premises from which the Union and QMSU Services Limited operate their respective services and activities. Those premises include the Students' Union Hub, Union Shop, the Village Shop and Ground Café on the Mile End Campus, the Griff Inn Bar & Kitchen, the BLSA Box Office and the remainder of the BLSA building at the Whitechapel Campus, and, in Charterhouse Square, the Shield Café and the Fitness to Practice gym. QMUL is responsible for agreed matters relating to the premises, including maintenance of the fabric of the buildings, plant and machinery, fixtures and fittings and payment of utility and insurance costs. The QMotion premises and Drapers Bar & Kitchen are held by QMSU Services Limited under lease from QMUL.

QMUL also provides support services in several areas, including human resources, campus security and other campus provision, health and safety, insurance, buildings work project management, provision of ad hoc space and the hosting of the Union's and QMSU Services Limited's accounting records on its accounting systems.

The estimated value of the premises and of the support services provided by QMUL totals £381,928. That amount is included in the Consolidated Statement of Financial Activities as income as a grant, and as expenditure allocated to relevant charitable activities. The basis on which the value of the premises and support services has been estimated, and the basis on which the allocation as expenditure has been made, is indicated in Note 2 to the financial statements.

A Code of Practice is issued from time to time by QMUL's Council under section 22 of the Education Act 1994. This sets out the agreed arrangements between QMUL and the Union in relation to Council's

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

statutory duty to take such steps that are reasonably practicable to ensure the Union operates in a fair and democratic manner and is accountable for its finances. These arrangements are adhered to by the Union.

The Memorandum of Agreement (MOA), sets out the framework for their ongoing mutually supportive and beneficial relationship and detailing their respective roles and responsibilities between the University, Union and its subsidiary company. A MOA panel has been established to monitor developments and agree any amendments and appendix service level agreements or annexes. The panel membership consists of three members of QMUL, a member of College Council, and three members of the Students' Union, including the President, an external member of the Board of Trustees or the Board of Directors of QMSU Services (as nominated by the Board of Trustees of the Union), and the Chief Executive. QMSU Services Limited is also party to the Memorandum of Agreement and, where relevant, to the arrangements entered into under it.

3. Objectives and Activities

3.1. The Union's legal purposes

The legal purposes of the Union are set out in its Articles. These are, in summary, the advancement of education of Students at QMUL for the public benefit by:

- promoting the interests and welfare of students at QMUL during their course of study and representing, supporting and advising Students;
- being the recognised representative channel between Students and QMUL and other external bodies; and
- providing social, cultural, sporting and recreational activities and forums for discussions and debate for the personal development of Students.

3.2. The Union's aims under the Strategic Plan 2020

The Plan sets out a mission, vision and aims for the Union. The Union's mission is 'Together we improve students' lives' and the vision is 'We want to be at the heart of the student experience'.

The aims which were developed after extensive consultation with the membership are:

- Theme 1: Student Voices.
- Theme 2: Education and Welfare.
- Theme 3: Opportunities and Communities.
- Theme 4: Student Futures.
- Theme 5: Enablers.

The Board of Trustees have agreed that the Union's Strategic Plan should be extended until 2021, recognising that the current plan was approved during the first year of its operation, and that the benchmarking for many of its KPIs took place during that year. The extension will allow for three full years of delivery and work on developing the next Strategic Plan will be undertaken during the extension period.

3.3. The Union's main objectives for the reporting year

The key objectives, as set out in the Strategic Plan 2020, for the reporting year were:

Strategic Aims	Objective
Theme 1	Student Voice – We will make sure students' voices are heard, valued and acted upon.
Theme 2	Education and Welfare – we will support students' education and welfare, so each student has the opportunity to fulfil their potential.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

Theme 3	Opportunities and Communities – We will create and support, social, cultural and recreational activities so that students feel part of a community.
Theme 4	Student Futures – We will empower students to shape their own futures.
Theme 5	Enablers – We will build a strong and efficient Union that is ready to deliver for students.

3.4. Achieving our objectives

Key initiatives and activities for achieving the key objectives for the reporting year included:

Objective	Initiatives and activities for achieving the objective
1	<ul style="list-style-type: none"> • 2019 Big Change survey on improving campus life and the student experience to inform priorities for new £250k fund for on-campus improvements. • New Members and Leaders Survey across all student activity groups. • Secured £20k to support student-led projects and campaigns and a new Liberation Fund. • Worked with the University on improving safety on the Whitechapel Campus in response to student feedback, including improved lighting and secure cycle storage. • Creation of a Student engagement Intern to support liberation campaigns and cultural society events. • Creation of a new Multi-Faith space on the Whitechapel Campus.
2	<ul style="list-style-type: none"> • Introduction of a Student Partnership Conference exclusively for Course Reps providing opportunities for skills development and networking. • Introduction of Sex and Relationship Month promoting healthy sex and relationships. • Introduction of Wellbeing Weeks and a Wellbeing Referral Programme to promote students' wellbeing and self-care. • Our venues were recognised as Best in Category in the Tower Hamlets Best Bar None Awards recognising excellence in responsible management of licenced premises. • Worked with the University to launch the Report and Support platform and continued to lobby for improvements to the University's investigation process and support provision.
3	<ul style="list-style-type: none"> • Introduction of the Barts and the London Students Association Mentoring Scheme providing peer-to-peer support for first year students. • Introduction of new Club Sport Development Fund to provide additional support for sports clubs. • New Welcome Fair for postgraduate students in the School of Medicine and Dentistry. • Customer Services Department working on improving accessibility including new hearing loops and changes to layout of our buildings. • Promotion of Trans Day of Remembrance and survey to help understand how we can better support our trans student community.
4	<ul style="list-style-type: none"> • Improved Student Leader Training, including introduction of consent workshops. • Green campaigns including Carbon Awareness Challenge and The Plastic Purge and Green Mary Markets for traders selling local and organic products. • Continued promotion and support of the QM Skills award, the Union's employability programme.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

	<ul style="list-style-type: none"> • Launch of new Social Cohesion Project using sport to address issues within the local community. • Growth of Community Sport Programme using volunteers to support delivery of inclusive sport for local school children.
5	<ul style="list-style-type: none"> • Investment in the Union's retail outlets and the introduction of international and gluten free ranges. • Investment in the Ground Café to improve seating and environment. • Investment in increasing space in QMotion. • Improved recruitment and induction processes for our student staff. • Introduction of in-house Equity at Work training for all Union staff. • Improved wayfinding and brand awareness signage within the Students' Union

3.5. Volunteers

The Union benefits from a significant volunteer contribution in taking forward its work. During the reporting year, in addition to the voluntary contribution of 4 Student Trustees and 4 External Trustees, 41 volunteer part-time officers and student representatives served on Student Council. Some 440 students also acted voluntarily as course representatives. There were 33 students involved in running volunteering groups, 690 students were involved in running the Union's societies, 457 in running the sports clubs, 62 in running student media and 19 in running RAG activities.

3.6. The public benefit context

In the planning of activities for the reporting year, the Board of Trustees considered the Charity Commission general guidance on public benefit. Trustees consider it to be in the public benefit that the Union assists the educational aims of QMUL by supporting students, both in terms of their academic performance and in their welfare to enable them to fulfil their individual potential, as well as in terms of their wider life experiences, through their personal development, to enable them to contribute now and in the future to their communities and society as a whole.

4. Achievements and performance for the reporting year

The Union has published a 2018/19 Impact Report which can be viewed on the Union's website, www.qmsu.org/union.

4.1. Achievements and performance for the key objectives in the Strategic Plan 2020

Aim	Achievements
1	81% of Student Council policy aims implemented in a year. £20,000 additional funding secured for Liberation Campaigns. 79% of students understand the Students' Union is student-led. 74% of students can identify at least 2 Executive Officers. 1119 responses to our Big Change survey.
2	85% of students feel the Students' Union takes their wellbeing seriously. 188 mentors trained through the Buddy Scheme. 418 Buddy Scheme sign-ups (mentees). 440 Course Reps in post across the University. 82% of Course Reps feel recognised as partners by the University. 937 nominations received for the Education Awards.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

	100 students assisted through the Graduation Fund.
3	81% of students involved in Students' Union activity feel part of a community. 7,051 students are a member of a Society. 3 QMSU societies nominated in National Societies awards. 47 events as part of 5 liberation campaigns throughout the year. 2,800 students are a member of a Sports Club, our highest ever membership. £5,422 additional funding provided across 24 sports clubs. 1,038 individual students engaged in the Get Active programme. 76% of Get Active sessions full. 212 students participated in This Girl Can week activities.
4	84% of student leaders feel they have developed new skills through Students' Union activities. 301 participants in the QM Skills Award. 86 student groups took part in the Adopt a Charity scheme. £46,000 raised for charity. 93.5% of volunteers feel they have made a positive impact in the local community. 1590 volunteer hours logged through Community Sport. 11,816 attendances by members of the community at Community Sport sessions.
5	221 student staff employed by the Students' Union. 90% of student staff agree that the Students' Union values equality and inclusion 86% of student staff are "proud" to work for the Students' Union. 8 Student Interns were employed by the Students' Union 2,600,000 page views on the website. £54,767 generated through sponsorship, marketing, and Welcome Week stalls.

4.2. Other achievements and performance in the reporting year

Governance and Democracy Review

The Union followed up on the previous year's review of its Articles of Association and associated governance structures, by undertaking a comprehensive review of its democratic structures through which it engages with and represents its members. This involved consultation with members, and the elected Student Council. Recommendations as to how to reform the Union's democratic structure to make it more accessible to members and to devolve policy making to bring it closer to the student demographic concerned were drawn up by the Union's Executive Officers and handed over to the incoming team for development and implementation during the next academic year.

Welcoming new students

Our Welcome Fair is hosted over the course of two days in Welcome Week and is designed to showcase our hundreds of Student Groups and the services and activities we have to offer as a Students' Union. The 2018 fair saw over 10,000 people pass through the event over the course of the two days and featured performances, showcases and demonstrations from Clubs and Societies at multiple performance locations. In the run up to Welcome Week, 3,500 members joined our Facebook group for new students.

Sport

Last year the University and the Students' Union agreed upon a Joint Sport Strategy, with a mission: 'To inspire our University community to engage in sport and activity, to enhance their student experience and physical and mental well-being, making life long changes.'

The newly launched Club Sport Development Fund allowed Sports Clubs to access a new source of additional funding for their Club. The funding aimed to develop Clubs through funding activity that

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

focussed on engaging new students in sport, or for one-off events aimed at increasing sports participation. The Fund provided new opportunities for 24 Sports Clubs, providing £5,422 of additional funding.

In addition to the 2,800 members of our competitive sports clubs (our highest ever membership) 620 students participated in weekly social leagues across a range of sports, and 1038 students took part in our Get Active programme. Eleven of our competitive Club Sports teams won promotion in their BUCS leagues.

The Students' Union's Community Sport programme has continued to grow. In 2018-19 123 students were actively involved in the programme, with over 1590 volunteer hours logged, and a participant throughput of 11,816. The project was also selected as a Co-Op Community Cause. Over £5600 was raised by Co-Op members to support the delivery of inclusive sport sessions with local school children. The funding was also utilised to develop sessions with a focus on target groups such as disability, women and BAME groups.

Our new Social Cohesion Project provided a platform for eight student groups to use Sport as a vehicle to tackle and raise awareness of identified issues in our local community of Tower Hamlets. The project aimed to break down barriers, bring communities together and promote fair play and equality. The project focuses on four core areas: healthy eating, staying active, lifestyle choices and equality & diversity. The project has already started to make a real difference, engaging 255 young people in over 350 hours of sport locally. The project was also recognised through an award at the Queen Mary Community Engagement Awards.

In recognition of our passion and commitment to developing women's football, both internally and within the local community, Queen Mary was selected as a Women's Football and Futsal Specialist Hub for the 2018-19 academic year, in partnership with BUCS (British Universities and Colleges Sport) and The FA (Football Association). This enabled the Sports Development team to receive additional support and guidance from the organisations in being at the forefront of developing women's football within the higher education sector, being the only London-based hub.

Use of our QMotion Health and Fitness Centre by students, staff and members of the public continues to reach peak capacity, with over 150,000 separate visits throughout the year. In order to maintain the quality of our users' experience and to improve our ability to deliver on our ambitions to further expand provision in the areas of sport and its role in health, fitness and wellbeing, the Union with the support of the University, has produced plans to expand QMotion. These require investment by the University and are currently on hold pending the availability of the necessary funding.

Student Societies

Engagement in Societies continues to grow and is such an important aspect of student life. Over the past three years, affiliated societies have grown by 18%, from 221 in 2014/15 to 262 in this academic year. It's encouraging to see academic societies, right at the heart of our charitable objects, have grown from 21 in 2014/15 to 62 affiliated groups, nearly triple the amount.

Volunteering

Over 1,000 students volunteered through our Volunteering service, with 3,000 volunteer hours recorded by student-led Volunteering Groups and over 200 students winning Volunteering Hours Awards. We overhauled our Volunteering Newsletter to incorporate images and content that are more engaging and encouraged students to get involved through our annual Volunteer and Health Volunteer Fairs.

Project Search

Project Search is a supported internship for young adults with learning disabilities and/or autism. The programme is a unique business-led, one-year education to work programme. We became the first University in London to host a Project Search programme, with preparation and planning undertaken to welcome six new interns who will work in different areas of the Students' Union and University. We are

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

working with the University, Phoenix School, Kaleidoscope Sabre and Tower Hamlets Council to deliver the programme.

Our commitment to sustainability

Collaborative work across the entire organisation has led to a number of significant improvements to our sustainability. Our commercial outlets have continued to use the Too Good to Go app in an effort to result the amount of food waste, and the introduction of new reusable mugs have already seen a significant reduction in the amount of single-use paper cups being used every day.

Our Reuse project saw donations received from departing students so new students could re-use these. Items ranged from plates and cutlery to duvets, lights and home furnishings. Over 200 new students attended the event, collecting 720kg of items that were saved from going to waste, equating to an approximate reduction of 15kg of CO2 emissions. 120 students also benefited from the winter Re-Use campaign. An additional 280kg of household items were saved from landfill during the winter project. Welcome Fair

As a result of its work on sustainability projects, the Students' Union achieved gold in the Green Impact Award, an improvement on our silver award the previous year. The Award is designed to recognise organisations that support environmentally and socially sustainable practices.

A Sustainability Action Plan has been drawn up to further deliver against the Students' Union's commitment to sustainability. Initiatives include the removal of single use plastics from bars, removal of plastic cutlery from catering outlets, achieve a further reduction in food waste to less than one per cent across cafes and shops, improve waste recycling facilities, review procurement and promote informed and sustainable food choices. The Action Plan will be made publicly available to staff and students, and progress towards our targets will be monitored in Sustainability Committee meetings.

Financial Review

4.3. Principal sources of funding

The principal sources of funding for the reporting year, on a consolidated basis, were grant funding (comprising the core grant from QMUL and grants from third parties) and trading income from QMSU Services Limited. As noted in 2.5 above, QMUL has also provided premises and additional services to support the activities of the Union and QMSU Services Limited. An amount equal to the estimated value of the premises and support services is included in the Consolidated Statement of Financial Activities (SOFA) both as grant income, as corresponding expenditure allocated and as donated services and facilities to relevant charitable activities as indicated in the notes to the financial statements. The Trustees would like to thank QMUL for its continued support of the Union's work in carrying out its charitable objects.

4.4. Income and expenditure

As shown in the SOFA, total income for the operating year, on a consolidated basis, was £7.137m (2018: £6.610m). Grant funding totalled £2.818m (2018: £2.576m). Income generated by QMSU Services Limited totalled £4.284m (2018: £3.983m) of which £591k was recognised in grant income (2018: £440k). Student activity income contributed £566k (2018: £441k) through Clubs and Societies, student events, Recreational Sport income and RAG.

Also as shown in the SOFA, total expenditure in the operating year, on a consolidated basis, was £7.022m (2018: £6.630m). QMSU Services Ltd Gift Aid was £39,549. Charitable activity costs totalled £2.750m (2018: £2.587) including student activity costs of £1.742m (2018: £1.568m), student representation and communication costs of £734k (2018: £772k), and volunteering costs of £200k (2018: £175k). All such costs include both direct costs and apportioned overheads. Note 13 to the financial statements indicates

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

the allocation of support costs across the range of charitable activities, and the basis on which such allocation is made.

The SOFA indicates, on a consolidated basis, a positive inflow of funds of £112k. This compares with a net outflow of funds of £14k for the preceding reporting year.

4.5. Financial position and reserves

As at 31st July 2018, as indicated on the consolidated balance sheet, net current assets were positive on a consolidated basis, £20k (2018: £58k) and in the Union negative £35k (2018: negative £2k).

As at 31st July 2018, also as indicated on the consolidated balance sheet, consolidated reserves in aggregate, stood at £398k (2018: £287k). On a consolidated basis, designated funds totalled £334k (2018: £540k) and restricted funds (comprising principally capital grants) stood at £282k (2018: £293k). The consolidated general reserve balance, however, was in deficit of £219k (2018: £546k in deficit).

The overall financial position at the balance sheet date reflects what will be a continuing reliance of the Union and of the Group on the support of QMUL. QMUL has indicated its willingness to continue its support for the Union, through grant funding for the year to 31st July 2020.

The reserves policy has been developed, and will be reviewed as necessary, by the Union's Trustees, taking into account:

- the Charity Commission's guidance in *Charity Reserves - building resilience*;
- the Union's 2020 Strategic Plan;
- the Union's Group 5-year Financial Plan 2016/20, as revised from time to time;
- the Combined Risk Register of both the Union and QMSU Services Limited with specific reference to financial risks, as revised from time to time;
- the latest reports and accounts for both the Union on a consolidated basis and QMSU Services Limited;
- current annual budgets for both the Union and QMSU Services Limited;
- current year management accounts prepared at minimum on a quarterly basis.

The current Union Group 5-year Financial Plan indicates that in the absence of progress in key areas, the Union Group is unlikely to achieve any significant improvement in annual surpluses and its general reserve is likely to continue in deficit.

To ensure the Union Group's longer-term sustainability, the Union Group will:

- pursue income-generating opportunities, particularly through increased commercial activity including provision to external users;
- Work with its parent institution, Queen Mary University of London (QMUL), to secure improved financial and other support commensurate with other students' unions of Russell Group universities with international collaborative provision;
- QMUL has, in principle, agreed to increasing the Block Grant annually to cover annual cost of living increase, subject to conditions;
- The MOA between QMUL and the Union now includes an agreed process and format for an annual review of the Block Grant.

Historically, QMSU Services Limited has 'gift-aided' its annual surplus to the Union to be used in the Union's service provision, restricting QMSU Services Limited's ability to develop and invest in the enhancement of its provision.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

To further ensure the Union Group's longer-term sustainability, the Union's Trustees consider it prudent to work towards eliminating the current general reserves deficit and thereafter towards building reserves in the Union in order to:

- sustain service provision at a level appropriate to meet the needs and expectations of its increasing number of members;
- enable investment in facilities and equipment to enhance service provision;
- enable key activities to be maintained where appropriate, taking into account identified financial risks.

In line with recommended best practice, the trustees feel that it is important that the Union benchmarks its financial position in reference to 'free reserves' rather than unrestricted reserves. As such, the Union's reserves, in the context of a reserves policy, are unrestricted funds which are freely available to spend on any of the Union's charitable purposes. They therefore do not include restricted or designated funds (though holding such funds may influence the Union's reserves policy from time to time).

Free reserves are calculated as being unrestricted reserves, less fixed assets. General reserves are the only unrestricted reserves. The table below shows consolidated 'free reserves' as at 31 July 2019 compared to 31 July 2018:

	July 2019 £k	July 2018 £k
General Reserves	(219)	(546)
Fixed Assets	(344)	(191)
Total Free Reserves	<u>(563)</u>	<u>(737)</u>

The Union will continue to work towards eliminating the current general reserves deficit and thereafter towards building an appropriate level of reserves on the basis of budgeting surpluses in the coming years of no less than £50k per year.

4.6. Risk management

Following a review of the Students' Union's risk management procedures, updating and detailed consideration of the Risk Register is now the responsibility of the Audit and Risk Committee, who then report with recommendations to the Boards of both QMSU and QMSU Services Limited. Membership of the Audit and Risk Committee has been revised to include representation from the Board of QMSU Services Limited and there is now a single combined Corporate Risk Register, recognising that the financial performance of QMSU Services Limited has potential for a significant impact upon the income of QMSU, and policies passed by QMSU have the potential for significant impact upon the financial performance of QMSU Services Limited. There is a designated manager for each identified risk, in addition to the risk owner, who is responsible for implementing any agreed mitigating actions and reporting on their impact. The timing of Audit and Risk Committee meetings has been revised so that the Committee is able to be more pro-active in making recommendations to the Boards, rather than reactively reviewing items referred to it.

5. Affiliations

During the reporting year, the Union was affiliated to the organisations listed below. The annual affiliation fees payable are as indicated:-

Organisation
National Union of Students (NUS)

Subscription
£60,000

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

TRUSTEES' ANNUAL REPORT (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

British Universities and Colleges Sports (BUCS)	£8,468
London Nightline	£1,903
Student Radio Academy	£109
UK Council for International Student Affairs (UKCISA)	Free

6. Plans for the future

Key objectives for the year 2019/20 are:

- Work to ensure the changes resulting from the Students' Union's review of its democratic processes, actually deliver improved transparency and make it easier for students to engage with and have their voices heard.
- To continue to develop the case for capital investment into an expansion of the QMotion Health and Fitness Centre.
- To work with the University on developing an SLA to recognise the Students' Union's role in meeting the needs of QMUL students studying on campuses outside of the UK (e.g. Paris, Malta, China etc.) including a protocol for involving the Students' Union at the planning stage of future initiatives.
- To work with the University on how best to meet the needs of new cohorts of students recruited under their plans to increase student numbers through the expansion of postgraduate and distance learning provision.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31st JULY 2019

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report (including the Strategic Report) and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). The law applicable to companies and charities in England and Wales requires the Charity Trustees (who are also directors of the Company for the purposes of Company law) to prepare consolidated financial statements for each financial year which give a true and fair view of the state of affairs of the Group and the Charitable Company and of the Group's incoming resources and resources expended (including its income and expenditure) for that period. In preparing these financial statements, the Trustees are required to:-

- select suitable accounting policies and apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Charitable Company will continue to operate.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charitable Company and enable them to ensure that the financial statements comply with the Companies Act 2006 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the Charitable Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees confirm that, in the case of each of the persons who are Trustees at the date of this report, the following applies:-

- so far, as each Trustee is aware, there is no relevant audit information (information needed by the Charitable Company's auditors in connection with preparing their report) of which the Charitable Company's auditors are unaware;
- each Trustee has taken all the steps necessary to make herself/himself aware of any relevant audit information and to establish that the Charitable Company's auditors are aware of that information.

Approved by The Board of Trustees on 2 April 2019 and signed on its behalf by:

Talhah Atcha
Union President and Chair of the Board.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31st JULY 2019

Opinion

We have audited the consolidated financial statements of Queen Mary, University of London Students' Union (the Charitable Company and the group) for the period ended 31 July 2019 which comprise the consolidated Statement of Financial Activities (including the income and expenditure account), the balance sheets, the cashflow statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the parent charitable company's affairs as at 31 July 2019 and the group's surplus or deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the group's or the parent charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31st JULY 2019

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report and strategic report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the trustees' report (incorporating the directors' report and strategic report) have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the trustees' report (incorporating the directors' report and strategic report).

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent company, or returns adequate for our audit have not been received from branches not visited by us; or
- the parent company financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the governors

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the governors either intend to liquidate the group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/s/Standards-and-guidance/Standards-and-guidance-for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx>. This description forms part of our auditor's report.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31st JULY 2019

Use of Our Report:

This report is made solely to the Charitable Company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charitable Company's members those matters which we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charitable Company and the Charitable Company's members, as a body, for our audit work, this report or the opinion we have formed.

Mr Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of

TC Group

Statutory Auditors
Office: Steyning, West Sussex

Dated:

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING THE INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31st JULY 2019

	Notes	-----Unrestricted Funds-----			Total	Total
		General Fund	Designated	Restricted Fund	2019	2018
		2019	2019	2019	2019	2018
		£	£	£	£	£
INCOME FROM						
Charitable Activities						
Student Activity	6	59,611	454,557	51,366	565,534	440,827
Grant income	3	2,622,480	-	195,770	2,818,250	2,576,456
Other trading						
Sponsorship and Marketing Income	4	54,767	-	-	54,767	46,554
Subsidiary Company Income	5	3,693,094	-	-	3,693,094	3,542,806
		5,266	-	-	5,266	3,577
Investment Income						
Total income		6,435,218	454,557	247,136	7,136,911	6,610,220
EXPENDITURE ON						
Raising Funds						
Communication and Marketing	7	186,451	-	-	186,451	189,056
Subsidiary Company Expenditure	5	4,085,823	-	-	4,085,823	3,853,366
		4,272,274	-	-	4,272,274	4,042,422
Charitable Activities						
Student Activity	6	1,091,271	392,653	257,640	1,741,564	1,568,335
Student Media	8	74,301	-	-	74,301	71,906
Volunteering	9	200,203	-	-	200,203	174,673
Student Representation & Communication	10	734,051	-	-	734,051	772,213
		2,099,826	392,653	257,640	2,750,119	2,587,127
Total expenditure		6,372,100	392,653	257,640	7,022,393	6,629,549
Movement in fair value of Investments	17	(2,880)	-	-	(2,880)	5,040
Net income/(expenditure)		60,238	61,904	(10,504)	111,638	(14,289)
Transfers	20	267,408	(267,408)	-	-	-
NET MOVEMENT IN FUNDS FOR THE YEAR		327,646	(205,504)	(10,504)	111,638	(14,289)
Reserves Brought Forward		(546,228)	539,966	292,800	286,538	300,827
RESERVES CARRIED FORWARD	20	(218,582)	334,462	282,296	398,176	286,538

All recognised gains and losses are reflected through the SOFA.

All transactions noted above derive from continuing operations.

Of the surplus of £111,638 recorded above, the subsidiary account reports a surplus of £160,933 and a deficit of £49,295 which is dealt within parent charitable company.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

BALANCE SHEETS

AS AT 31st JULY 2019

		Consolidated		Union	
		2019	2018	2019	2018
		£	£	£	£
FIXED ASSETS	16	344,165	190,980	60,867	67,322
INVESTMENTS	17	34,368	37,248	34,369	37,249
CURRENT ASSETS					
Stock		65,836	78,003	-	-
Debtors and Prepayments	18	243,245	342,492	110,609	247,181
Cash at Bank and in Hand		1,112,577	701,801	1,033,527	588,024
		1,421,658	1,122,296	1,144,136	835,205
CREDITORS					
Due within one Year	19	(1,402,015)	(1,063,986)	(1,179,352)	(837,659)
NET CURRENT ASSETS/ LIABILITIES					
		19,643	58,310	(35,216)	(2,454)
		398,176	286,538	60,020	102,117
FINANCED BY:					
FUNDS					
Restricted Funds		282,296	292,800	282,296	285,602
Unrestricted Funds					
General Reserve		(218,582)	(546,228)	(556,738)	(723,451)
Designated Funds		334,462	539,966	334,462	539,966
	20	398,176	286,538	60,020	102,117

Approved by the Board of Trustees on 2 April 2019 and signed on their behalf by :

Talhah Atcha
Union President and Chair of the Board

Mike Wojcik
Chief Executive

Registered Charity Number: 1147786
Company Registration Number: 08092471

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

CONSOLIDATED CASH FLOW STATEMENT

FOR THE YEAR ENDED 31st JULY 2019

	Notes	2019	2018
		£	£
NET CASH INFLOW FROM OPERATING ACTIVITIES	24	646,302	145,569
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment Income		5,266	3,577
Interest Paid		(1,436)	(2,459)
Payments to acquire tangible fixed assets	16	(255,790)	(49,295)
Capital Grant Received		<u>100,000</u>	<u>-</u>
		(151,960)	(48,177)
CASH FLOWS FROM FINANCING ACTIVITIES			
Loan Repayment	19	<u>(83,566)</u>	<u>(83,565)</u>
Increase/(Decrease) in Cash		<u>410,776</u>	<u>13,827</u>
Cash and cash equivalents at start of year		<u>701,801</u>	<u>687,974</u>
Cash and cash equivalents at end of year		<u>1,112,577</u>	<u>701,801</u>

All cash held consists of cash and cash equivalents.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31st JULY 2019

1 Statutory information

QMUL Students' Union (QMSU) is a Charitable Company, limited by guarantee, registered in England and Wales. The charitable company's registered number and registered office address can be found in the Trustees' Report (incorporating the Strategic Report).

2 Accounting policies

(a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) – Charities SORP (FRS102) and the Companies Act 2006.

QMSU meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about QMSU's ability to continue as an ongoing concern. The Union has relied on the continued support of Queen Mary University of London (QMUL), which in a letter dated October , 2019 has guaranteed continued support for at least 12 months from the date of signing these financial statements. On this basis, the Trustees consider it appropriate to prepare the financial statements on a going concern basis. Although the Union works closely with QMUL, the Union is a separate legal entity operating independently from the University. Functional currency of the Group is Pounds Sterling. Figures in the accounts are rounded to the nearest pound.

(b) Fixed assets and depreciation

Tangible fixed assets are stated at historic purchase and cost less accumulated depreciation. Cost includes the original purchase price of the asset and the costs attributable to bringing the asset to its working condition for its intended use. Depreciation is calculated to write off the cost of fixed assets on a straight line basis over the expected useful lives of the assets as follows:

Building Works	5 to 10 years
Trading Equipment	5 years
Union Equipment	4 years

(c) Investments

Investments other than the £1 share in QMSU Services Limited are stated at fair value. The share in QMSU Services Limited is disclosed at cost.

(d) Stocks

Stocks are valued at the lower of cost and net realisable value on a weighted average basis.

(e) Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments. The Trustees seek to use short and medium-term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

(f) Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

(g) Debtors

Trade and other debtors are recognised at settlement amount due.

(h) Recognition of income

- (i) Financial assistance in the form of grants from Queen Mary University of London is accounted for in the period to which it relates.
- (ii) Donations are accounted for in the Statement of Financial Activities when the Union becomes entitled to receive them, they are measurable and it is possible that they will be received.
- (iii) Donated services and facilities provided by Queen Mary University of London are recognised as both income and expenditure.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

(h) **Recognition of income (continued)**

Queen Mary University of London (QMUL) provides the premises from which the Union and QMSU Services Limited operate their respective services and activities. Those premises include the Students' Union Hub, Union Shop, the Village Shop and Ground café on Mile End campus, the Griff Inn Bar & Kitchen, the BLSA Box Office and the remainder of the BLSA building on the Whitechapel campus, and the Shield Café and the Fitness to Practice gym located in Charterhouse Square. QMUL is responsible for agreed matters relating to the premises, including maintenance of the fabric of the buildings, plant and machinery, and fixtures and fittings, payment of utility and insurance costs. The Qmotion premises and Drapers Bar & Kitchen are held by QMSU Services Limited under lease from QMUL. QMUL also provides support services in a number of areas including human resources, campus security and other campus provision, health and safety, insurance, buildings works project management, provision of ad hoc space, and the hosting of the Union's and QMSU Services Limited's accounting records on its accounting systems.

The value of the premises and support services provided by QMUL is estimated by reference to the amounts payable by QMSU Services Limited under its lease of the Qmotion premises and Drapers Bar & Kitchen, by way of inclusive rent, and under the contractual arrangements for the Learning Café, by way of charges for use of the premises, taking into account the location and relative size of the premises concerned and the nature of their occupancy. Where the provision of support services has involved regular QMUL staff time, an estimate of salary costs for time spent has been included. Sums have been included for support and services provided on an ad hoc basis, based on an estimate of the amounts which would be payable for such provision by independent third parties.

An amount equal to such estimated value is included as income in the statement of financial activities as a grant and is indicated as donated services and facilities in Note 3.

- (iv) Bar, café, retail and entertainments income is credited to income on a receivable basis.
- (v) Gym membership subscriptions are credited to income over the duration of the subscription period.
- (vi) Investment income is credited on a receivable basis whereas realised and unrealised gains on investments are reflected through the Statement of Financial Activities.

(i) **Grants to fund the acquisition of fixed assets**

Capital grants received by the charity to fund fixed assets are accounted for in the Statement of Financial Activities as restricted income when the Union becomes entitled to receive them. Depreciation of the related fixed assets is charged against the restricted fund.

(j) **Expenditure**

Expenditure is recognised on an accruals basis. Costs of raising funds consist of costs incurred by the subsidiary trading company and the costs of marketing and communication. Charitable activities costs reflect the costs of services provided for students and are analysed between student activity, communications and marketing, student media, volunteering and student representation and communication. Governance costs reflect costs incurred to achieve sound governance and compliance with legal and regulatory requirements. These costs include costs of strategic planning, management and organisation costs including legal advice and audit fees. The costs recorded under charitable activities include both direct costs and support costs. Support costs, i.e. costs incurred in support of a range of charitable activities, are allocated to the various charitable activities on the basis of permanent staff costs. Irrecoverable VAT is expended through the SOFA as incurred.

An amount equal to the estimated value of premises and support services provided by QMUL, is included as expenditure in the Statement of Financial Activities, allocated to relevant charitable activities, as donated services and facilities, as indicated in the notes below. Such allocation is made by reference to the extent to which such activities are considered to benefit from such provision and payment.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

(k) **Pension schemes**

As described in Note 15, pension costs relate to recharges of pension costs incurred in relation the staff employed by Queen Mary University of London (QMUL) working for QMSU and QMSU Services Ltd. The recharges relate to two defined benefit pension schemes, the Superannuation Arrangements of the University of London (SAUL) and the Universities Superannuation Scheme (USS). Both are multi-employer schemes where the share of assets and liabilities attributable to each employer cannot be allocated on a systematic basis. Pension costs are therefore accounted for on a defined contribution basis as permitted by section 28 of FRS102 and are recharged to the company accordingly.

(l) **Fund accounting**

General funds consists of funds freely available which may be applied by the Trustees at their discretion in furtherance of the Union's charitable objects.

Designated funds represent general funds earmarked by the Trustees for specific purposes.

Restricted funds are those funds which are subject to donor imposed restrictions and may only be applied in accordance with those restrictions.

(m) **Consolidation**

The financial statements consolidate the results and net assets of the Union and QMSU Services Limited, the Union's wholly-owned subsidiary. Uniform accounting policies are applied across the group with the elimination of profits/losses on intra group transactions upon consolidation. QMSU Services Limited is incorporated in the United Kingdom. Its principal activities are operating a health and fitness centre, bars, cafés, shops and entertainments. The Union holds one ordinary share of £1 in the investment.

(n) **Critical Accounting Estimates and Judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised.

The trustees do not consider that there are any critical estimates or areas of judgement that need to be brought to the attention of the readers of the financial statements.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

3. Grant Income

	-----2019-----				2018 Total £
	Unrestricted £	Designated £	Restricted £	Total £	
Queen Mary University of London					
Revenue Grants	2,240,552	-	164,959	2,405,511	2,172,310
Donated Services and Facilities	381,928	-	-	381,928	370,804
Community Campus Fund	-	-	30,811	30,811	26,586
Sport England	-	-	-	-	6,756
	2,622,480	-	195,770	2,818,250	2,576,456

4. Sponsorship and Marketing Income

	2019 £	2018 £
Sponsorship and Marketing	28,738	16,517
Freshers' Fair	26,029	30,037
	54,767	46,554

5. QMSU Services Limited

	Income £	Expenditure £	Total 2019 £	Total 2018 £
Trading Activities				
Gym	755,834	(426,953)	328,881	361,706
Bars	974,686	(641,584)	333,102	236,739
Retail	1,031,277	(893,943)	137,334	92,761
Cafes	1,242,649	(857,549)	385,100	356,587
Entertainments	89,382	(59,382)	30,000	97,463
Services Marketing	58,611	(69,713)	(11,102)	19,106
Other	131,467	(37,336)	94,131	75,543
	4,283,906	(2,986,460)	1,297,446	1,239,905
Less amounts reflected in grants	(590,812)	-	(590,812)	(439,985)
Total Administrative Costs	-	(1,099,363)	(1,099,363)	(1,110,480)
	3,693,094	(4,085,823)	(392,729)	(310,560)

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

5. QMSU Services Ltd. (continued)

QMSU Services Limited (company number 06677304) is a wholly-owned subsidiary of the Union set up in August 2008 to develop the commercial operations of the Union's unincorporated predecessor. The accounts of QMSU Services Limited for the year ended 31st July 2019 disclose a surplus before gift aid of £200,482. This result is stated after the amortisation of deferred capital grants with the amount credited to the income and expenditure account amounting to £2,399 (2018: £2,399). In the Union's consolidated accounts however, deferred capital grants are disclosed as restricted funds. Therefore, no release to the revenue account arises. The registered office address is the same as the parent.

6. Student Activity

	2019	2018
	£	£
Income		
Students' Events Income	17,836	21,579
Recreational Sport Income	15,470	23,759
Other Income	26,305	24,304
Student Activity Groups Income	454,557	329,399
RAG Income	51,366	41,786
	<u>565,534</u>	<u>440,827</u>
Expenditure		
Events Direct Costs	17,136	34,094
Student Activity Groups	151,336	153,532
	392,653	309,235
Student Development	-	897
Wages and Salaries (Note 12)	301,674	309,146
Insurance	9,751	9,975
Training	16,731	16,336
Affiliation Fees	9,124	7,588
Other Expenditure	39,539	41,741
Donated Services and Facilities	252,072	244,731
Support Costs (Note 13)	293,908	309,500
Costs charged against Restricted Funds-		
Sport England	-	5,003
Community Campus	31,500	18,985
QM Annual Fund	30,305	5,805
Employability	100	2,030
Student Experience	19,526	5,405
Depreciation of Equipment	24,220	5,910
RAG Costs and Donations	55,608	41,165
Westfield Trust	18,970	24,658
Other Grant	40,925	13,983
FA Hub	4,960	-
Co-op	376	-
FA Hub Innovation	738	-
BL Sports Funding	3,693	-
Drapers	1,005	-
Club Sport	4,344	-
Buddy Scheme	21,370	8,616
	<u>1,741,564</u>	<u>1,568,335</u>

Student Activity Groups are listed in Appendix 1.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

7. Communication & Marketing Expenditure

	2019 £	2018 £
Staff Salaries and Wages (Note 12)	147,246	130,340
Freshers' Fair	9,566	14,188
Publicity & Marketing	5,821	10,440
Depreciation on Equipment	4,041	3,576
Other Expenditure	1,814	7,546
Information Technology	17,963	22,966
	<u>186,451</u>	<u>189,056</u>

8. Student Media Expenditure

	2019 £	2018 £
Staff Salaries and Wages (Note 12)	27,942	24,065
Radio & Media	6,800	11,110
Student Development	1,029	1,592
Events	1,158	864
Donated Services and Facilities	10,656	10,385
Support Costs (Note 13)	26,716	23,890
	<u>74,301</u>	<u>71,906</u>

9. Volunteering Expenditure

	2019 £	2018 £
Salaries & Wages (Note 12)	93,597	77,628
Volunteering Expenses	3,989	5,015
Publicity & Marketing	1,257	3,314
Other Expenditure	756	902
Donated Services and Facilities	11,114	10,753
Support Costs (Note 13)	89,490	77,061
	<u>200,203</u>	<u>174,673</u>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

10. Student Representation & Communication Expenditure

	2019	2018
	£	£
Staff Salaries and Wages (Note 12)	279,167	271,769
Affiliation Fees	57,911	62,490
Student Development	1,644	2,988
Printing & Stationery	2,804	2,301
Cleaning (excluding staff costs)	4,019	12,886
Depreciation on Buildings & Equipment	2,832	17,956
Finance Charges	10,639	10,006
Equipment	1,766	975
Hospitality	175	298
Staff Training	77	1,679
Other Expenditure	3,392	9,112
Donated Services and Facilities	108,086	109,967
Support Costs (Note 13)	261,539	269,786
	<u>734,051</u>	<u>772,213</u>

11. Governance Costs

	2019	2018
	£	£
Salaries & Wages (Note 12)	568,237	619,782
Legal and Professional	13,831	10,618
External Audit	11,652	11,906
Internal Audit	7,960	-
Staff Training	200	1,040
Board Meeting and Trustee Expenses	1,249	989
Finance	1,436	5,176
Hospitality	377	785
Publicity & Marketing	-	1,007
Welfare	-	330
Depreciation	797	-
Affiliations	70	70
	<u>605,809</u>	<u>651,703</u>

Governance Costs declared in the Financial Statements as follows:

Charity	326,408	380,467
Subsidiary Company	279,401	271,236
	<u>605,809</u>	<u>651,703</u>

Amount paid to the external auditors in respect of audit during the year was £15,250 (Union £10,560, Services £4,690) and £1,150 for other services. (2018: £14,000 for audit and £790 for other services)

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

12. Staff Costs

	2019	2018
	£	£
Permanent staff		
Gross Salaries	1,983,599	2,011,887
Employers N.I.	188,611	200,958
Employers Pension	255,658	225,974
Apprenticeship Levy	9,648	9,508
Sabbatical Officers		
Gross Salaries	106,083	103,455
Employees NI	9,876	9,299
Employees' Pension	4,083	8,211
Part Time Students		
Gross Salaries	837,402	810,019
Employees NI	10,365	10,626
Employees' Pension	11,672	5,736
Apprenticeship Levy	4,205	4,142
Total Staff Costs	<u>3,421,202</u>	<u>3,399,815</u>
Allocated as Follows:		
Communication & Marketing (Note 7)	147,246	130,340
QMSU Services Limited Total	2,030,121	2,010,904
QMSU Services Limited included in Governance Costs (Note 11)	(279,401)	(271,236)
Student Activity (Note 6)	301,674	309,146
Student Media (Note 8)	27,942	24,065
Volunteering (Note 9)	93,597	77,628
Student Representation & Communication (Note 10)	279,167	271,769
Buddy Scheme Fund	-	8,511
Governance (Note 11)	568,237	619,782
Support Staff Costs (Note 13)	252,619	218,896
	<u>3,421,202</u>	<u>3,399,815</u>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

12. Staff Costs (continued)

The average full-time equivalent number of permanent staff during the period was 69 (2018:68).

The average full-time equivalent number of student staff during the period was 42 (2018:40).

The average full-time equivalent number of staff during the period was 111 (2018:108).

The monthly average number of permanent staff during the period was 79 (2018:74).

The monthly average number of student staff during the period was 164 (2018:169).

The monthly average number of staff during period was 243 (2018:243).

Three members of staff earned in excess of £60,000. These salaries fell in the range £70,000 - £80,000(Two) and £90,000 - £100,000 (2018: Two members of staff in the range of £70,000 - £100,000).

Pension contributions paid on behalf of these members of staff amounted to £32,643 (2018: £25,632).

The key management personnel during the year were the Chief Executive, Deputy CEO and Deputy Managing Director. Their total remuneration was £255,355 (2018: £184,581).

Permanent staff (both full-time and part-time), except for the Union's four Executive (Sabbatical) Officers, are employees of Queen Mary University of London and are recharged at cost to the Union or to QMSU Services Limited, as appropriate. Casual (student) staff hold joint contracts of employment with Queen Mary University of London and the Union and are similarly recharged at cost. The Union's Executive (Sabbatical) Officers are employees of the Union.

During 2018 an ex-gratia payment was made following a review of staff structure (2019: None).

Trustees' emoluments

Trustees, other than Officer Trustees also known as Executive (Sabbatical) Officers, are not remunerated. Amounts charged in the accounts and paid to the four Officer Trustees during the year amounted to £120,040 (2018: £120,965). £4,083 pension contributions were paid on behalf of the Officer Trustees (2018: £8,211). During the year only one trustee was reimbursed £40 (2018: £0).

The following amounts have been charged as emoluments to the Officer Trustees:

	2019
	£
Ahmed Mahbub	31,738
Ella Harvey	29,152
Redwan Shahid	29,985
Thomas Longbottom	29,165
	<hr/> 120,040 <hr/>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

13. Support Costs

	2019	2018
	£	£
Governance (Note 11)	605,809	651,703
Salaries and Wages (Note 12)	252,619	218,896
Irrecoverable VAT	65,778	55,631
Depreciation on Buildings & Equipment	102,605	91,245
Information Technology	18,741	3,634
Finance Charges	845	46,102
Staff Training	6,247	8,432
Printing & Stationery	9,327	13,349
Telephone & Postage	5,000	5,481
Legal & Professional	1,635	445
Hospitality	5,524	4,829
Insurance	37,177	36,699
Operational Costs	80,244	83,021
Licences	47,600	48,678
Security Costs	61,617	61,750
Lease & Rentals	142,179	132,963
Cafes Profit Share	57,688	61,622
Cleaning	220,217	213,885
Publicity & Marketing	10,730	7,178
Maintenance	39,327	40,660
Other Expenditure	107	4,515
	<u>1,771,016</u>	<u>1,790,718</u>

Support Costs are declared in the Financial Statements as follows:

Charity	671,653	680,237
Subsidiary Company	1,099,363	1,110,481
	<u>1,771,016</u>	<u>1,790,718</u>

Charity Support Costs are apportioned to Charitable Activities as follows:

Student Activity (Note 6)	293,908	309,500
Student Media (Note 8)	26,716	23,890
Volunteering (Note 9)	89,490	77,061
Student Representation & Communication (Note 10)	261,539	269,786
	<u>671,653</u>	<u>680,237</u>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

Support costs have been allocated based on the cost of permanent staff in the various activities. Operational costs include disposables and other operational expenditure. Cleaning, Security and Operational costs were included in cost of sales in previous years.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

14. Comparative funds – Statement of Financial Activities for the year ended 31 July 2018

	Notes	-----Unrestricted Funds-----			Total 2018 £
		General Fund 2018 £	Designated 2018 £	Restricted Fund 2018 £	
INCOME FROM					
Charitable Activities					
Student Activity	6	69,642	329,399	41,786	440,827
Grant income	3	2,245,035	200,279	131,142	2,576,456
Other trading					
Sponsorship and Marketing Income	4	46,554	-	-	46,554
Subsidiary Company Income		3,542,806	-	-	3,542,806
		3,577	-	-	3,577
Investment Income					
Total income		5,907,614	529,678	172,928	6,610,220
EXPENDITURE ON					
Raising Funds					
Communication and Marketing	7	189,056	-	-	189,056
Subsidiary Company Expenditure		3,850,967	-	2,399	3,853,366
		4,040,023	-	2,399	4,042,422
Charitable Activities					
Student Activity	6	974,008	462,767	131,560	1,568,335
Student Media	8	71,906	-	-	71,906
Volunteering	9	174,673	-	-	174,673
Student Representation & Communication	10	752,390	-	19,823	772,213
		1,972,977	462,767	151,383	2,587,127
Total expenditure		6,013,000	462,767	153,782	6,629,549
Movement in fair value of Investments	17	5,040	-	-	5,040
Net income/(expenditure)		(100,346)	66,911	19,146	(14,289)
Transfers	20	1,753	-	(1,753)	-
NET MOVEMENT IN FUNDS FOR THE YEAR		(98,593)	66,911	17,393	(14,289)

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

15. Pension Arrangements

Pension costs consist entirely of recharges relating to staff employed by Queen Mary University of London (QMUL). Recharges are based upon scheme contribution rates, staff salaries and time spent by staff working on QMSU and QMSU Services Limited activities.

The recharged pension costs relate to two QMUL pension schemes, the Universities Superannuation Scheme (a defined benefit only pension scheme which was contracted out of the State Second Pension) and the Superannuation Arrangements for the University of London (a centralised defined benefit scheme within the United Kingdom, contracted-out of the Second State Pension).

Further information relating to these schemes can be found in the QMUL accounts for the year to 31st July 2019 which are available to download from the QMUL website.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

16. Fixed Assets

Consolidated	Building Works £	Trading Equipment £	Union Equipment £	Total £
Cost:				
As at 1 st August 2018	2,321,340	646,604	130,064	3,098,008
Additions	100,944	154,846	-	255,790
Disposals	-	-	-	-
At 31 st July 2019	<u>2,422,284</u>	<u>801,450</u>	<u>130,064</u>	<u>3,353,798</u>
Depreciation:				
As at 1 st August 2018	(2,280,295)	(504,748)	(121,985)	(2,907,028)
Charge for the year	(18,552)	(79,797)	(4,256)	(102,605)
Disposals	-	-	-	-
At 31 st July 2019	<u>(2,298,847)</u>	<u>(584,545)</u>	<u>(126,241)</u>	<u>(3,009,633)</u>
Net Book Value:				
At 31 st July 2019	<u>123,437</u>	<u>216,905</u>	<u>3,823</u>	<u>344,165</u>
At 31 st July 2018	<u>41,045</u>	<u>141,856</u>	<u>8,079</u>	<u>190,980</u>

Fixed Assets Union	Building Works £	Trading Equipment £	Union Equipment £	Total £
Cost:				
As at 1 st August 2018	1,243,655	119,597	130,064	1,493,316
Additions	18,019	-	-	18,019
Disposals	-	-	-	-
At 31 st July 2019	<u>1,261,674</u>	<u>119,597</u>	<u>130,064</u>	<u>1,511,335</u>
Depreciation:				
As at 1 st August 2018	(1,204,532)	(99,477)	(121,985)	(1,425,994)
Charge for the year	(15,188)	(5,030)	(4,256)	(24,474)
Disposals	-	-	-	-
At 31 st July 2019	<u>(1,219,720)</u>	<u>(104,507)</u>	<u>(126,241)</u>	<u>(1,450,468)</u>
Net Book Value:				
At 31 st July 2019	<u>41,954</u>	<u>15,090</u>	<u>3,823</u>	<u>60,867</u>
At 31 st July 2018	<u>39,123</u>	<u>20,120</u>	<u>8,079</u>	<u>67,322</u>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

17. Investments

	2019 Consolidated £	2018 Consolidated £	2019 Union £	2018 Union £
Listed Investments at fair value				
Brought Forward	37,248	32,208	37,248	32,208
Movement in fair value of investments	(2,880)	5,040	(2,880)	5,040
At 31 st July 2019	34,368	37,248	34,368	37,248
Unlisted investments at cost	-	-	1	1
	34,368	37,248	34,369	37,249

Listed Investments consist of 4,800 ordinary shares of 25p each in JP Morgan Claverhouse Investment Trust plc.

The Union's unlisted investment consists of 1 ordinary share of £1 in QMSU Services Limited, a company incorporated in England and a wholly-owned subsidiary of the Union. Total income generated during 2019 was £7,136,911(2018: £6,610,220), total expenditure during 2019 was £7,022,393(2018: £6,629,549), total assets at 31st July 2019 were £19,646 (2018: £58,311)

18. Debtors

	2019 Consolidated £	2018 Consolidated £	2019 Union £	2018 Union £
Trade Debtors	82,842	28,848	18,050	18,960
Queen Mary University of London	34,022	207,289	5,342	175,820
Other Debtors and Prepayments	126,381	106,355	87,217	52,401
	243,245	342,492	110,609	247,181

19. Creditors: Amounts falling due within 1 year

	2019 Consolidated £	2018 Consolidated £	2019 Union £	2018 Union £
Loans	-	83,566	-	83,566
Trade Creditors	132,562	153,039	56,507	109,005
Queen Mary University of London	352,489	606,589	115,559	228,025
QMSU Services Limited	-	-	909,244	351,647
Other Creditors	916,964	220,792	98,042	65,416
	1,402,015	1,063,986	1,179,352	837,659

The increase in other creditors is predominantly due to £564,531 of QMSU services un cleared bank transactions related to staff costs payments processed on the last day of financial year.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

20. Reserves

	At 1 st August 2018	Income	Expenditure	Transfers	At 31 st July 2019
	£	£	£	£	£
Consolidated					
Restricted					
Capital Grants	63,134	-	(24,220)	-	38,914
RAG	12,423	51,366	(55,608)	-	8,181
Drapers Fund	2,005	-	(1,005)	-	1,000
Campus Community Fund	41,543	30,811	(31,500)	-	40,854
Association Fund	43,850	16,336	(19,526)	-	40,660
Buddy Scheme Fund	21,370	-	(21,370)	-	-
FA HUB Innovation	-	1,350	(738)	-	612
FA HUB	-	5,391	(4,960)	-	431
Co-op	-	6,715	(376)	-	6,339
Club Sport	-	19,530	(4,344)	-	15,186
BL Sports Fund	-	5,310	(3,693)	-	1,617
QM Annual Fund	77,270	13,963	(30,305)	-	60,928
Westfield Trust Fund	8,561	48,334	(18,970)	-	37,925
Employability Fund	100	-	(100)	-	-
Other Grant	22,544	48,030	(40,925)	-	29,649
Total Restricted	292,800	247,136	(257,640)	-	282,296
Designated					
Student Activity Groups	539,966	454,557	(392,653)	(267,408)	334,462
Total Designated	539,966	454,557	(392,653)	(267,408)	334,462
General Reserve	(546,228)	6,432,338	(6,372,100)	267,408	(218,582)
Total	286,538	7,134,031	(7,022,393)	-	398,176

During the year the transfer of £267,408 related to a reallocation of historic provisions of designated funds following a review by the management.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

20. Reserves (continued)

Union

	At 1 st August 2018	Income	Expenditure	Transfers	At 31 st July 2019
Restricted					
Capital Grants	55,936	-	(17,022)	-	38,914
RAG Fund	12,423	51,366	(55,608)	-	8,181
Drapers Fund	2,005	-	(1,005)	-	1,000
Campus Community Fund	41,543	30,811	(31,500)	-	40,854
Association Fund	43,850	16,336	(19,526)	-	40,660
Buddy Scheme Fund	21,370	-	(21,370)	-	-
FA HUB Innovation	-	1,350	(738)	-	612
FA HUB	-	5,391	(4,960)	-	431
Co-op	-	6,715	(376)	-	6,339
Club Sport	-	19,530	(4,344)	-	15,186
BL Sports Fund	-	5,310	(3,693)	-	1,617
QM Annual Fund	77,270	13,963	(30,305)	-	60,928
Employability Fund	100	-	(100)	-	-
Westfield Trust Fund	8,561	48,334	(18,970)	-	37,925
Other Grant	22,544	48,030	(40,925)	-	29,649
Total Restricted	285,602	247,136	(250,442)	-	282,296
Designated					
Student Activity Groups	539,966	454,557	(392,653)	(267,408)	334,462
Total Designated	539,966	454,557	(392,653)	(267,408)	334,462
General Reserve	(723,451)	2,187,981	(2,288,676)	267,408	(556,738)
Total	102,117	2,889,674	(2,931,771)	-	60,020

Funds

The Restricted Capital Grants Fund represents grants received from Queen Mary University of London to fund fixed assets. Depreciation of the related fixed assets is charged against the restricted fund.

The Restricted RAG Fund represents the unspent balance of all RAG collections.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

20. Reserves (continued)

The Campus Community Restricted Fund represents funds generated from surpluses from the Learning Café to develop arts, cultural and learning activities within the Union.

The Association Fund represents funds generated from BLSA Entertainments to support the student experience.

The Drapers, Buddy Scheme, QM Annual, Employability, Westfield Trust, represent grants received from Queen Mary University of London to fund specific projects.

Club sport, BL Sports Fund, Co-op, FA Hub Innovation and FA Hub represent grants for community sports activities.

The Other Grant Fund represents new grants awarded in the year. The main donors were RFU and other community sport award. These awards were used for community sport, get active and other student activities.

The Designated Student Activity Groups Fund represents the unspent balances of all student activity groups.

General funds are amounts generally available to the Trustees and may be applied at the Trustees discretion to the generality of the Union's charitable objects.

21. Operating Lease Commitment

At 31 July 2019, QMSU Services Limited had total commitments under non-cancellable operating leases as detailed below;

	Land and buildings		Other	
	2019	2018	2019	2018
	£	£	£	£
Within one year	99,447	15,222	18,161	44,175
Between one and two years	-	-	5,785	16,501
Between two and five years	-	-	2,074	4,125
	99,447	15,222	26,020	64,801

22. Related Party Transactions

During the period ended 31st July 2019, the controlling party of the Union was, under its Articles of Association, the Trustees.

During 2019 a total of £40 (2018: £0) was reimbursed to trustees for expenditure.

The Union received a substantial part of its income by means of grant funding from Queen Mary University of London. This funding comprised £2,240,552 revenue funding and the value of premises and support services provided by Queen Mary University of London estimated at £381,928. The Trustees were of the opinion that this financial and other assistance was not an influencing factor with regards to the formulation of Union policy nor did it have any effect on the internal management and decision-making of the Union.

23. Taxation

The Union is a registered charity and is entitled to the exemptions from tax available to charities.

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31st JULY 2019

24. Net Cash Inflow from Operating Activities

	Note	2019 £	2018 £
Net income/(expenditure)		111,638	(14,289)
Depreciation	16	102,605	90,964
Capital grants received		(100,000)	-
Interest payable		1,436	2,459
Investment income		(5,266)	(3,577)
Change in market value of investments		2,880	(5,040)
(Increase)/Decrease in stock		12,167	3,674
(Decrease)/Increase in Debtors	18	99,247	(251,560)
Increase/(Decrease) in Creditors due within 1 year	19	421,595	322,938
		<u>646,302</u>	<u>145,569</u>

25. Net Funds (Debt)

	2019 £	2018 £
Cash	1,112,577	701,801
Loan from Queen Mary University of London	-	(83,566)
Net Funds/(Debt) at 31st July 2019	<u>1,112,577</u>	<u>618,235</u>

26. Net Assets between Funds

	Unrestricted funds £	Designated funds £	Restricted funds £	Total
Fund balances at 31 July 2019 are represented by:				
Tangible fixed assets	344,165	-	-	344,165
Investments	34,368	-	-	34,368
Current assets	804,900	334,462	282,296	1,421,658
Creditors: amounts falling due within one year	(1,402,015)	-	-	(1,402,015)
	<u>(218,582)</u>	<u>334,462</u>	<u>282,296</u>	<u>398,176</u>

	Unrestricted funds £	Designated funds £	Restricted funds £	Total
Fund balances at 31 July 2018 are represented by:				
Tangible fixed assets	190,980	-	-	190,980
Investments	37,248	-	-	37,248
Current assets	289,530	539,965	292,801	1,122,296
Creditors: amounts falling due within one year	(1,063,986)	-	-	(1,063,986)
Creditors: amounts falling due after more than one year	-	-	-	-
	<u>(546,228)</u>	<u>539,965</u>	<u>292,801</u>	<u>286,538</u>

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

APPENDIX 1 STUDENT ACTIVITY GROUPS

Appendix 1.1 Queen Mary Sports Clubs

Aikido Club
American Football Club – QMBL
Archery Club
Athletics Club
Badminton Club
Ballroom and Latin Dance Club
Basketball Club (Queen Mary & Barts and The London Women)
Basketball Club (Queen Mary Men)
Boat Club
Boxing Club
Breakdancing Club
CAPOIERA Club
Cheerleading Club
Climbing Club
Cricket Club
Dance Club
Fencing Club
Football Club (Queen Mary Men)
Football Club (Queen Mary Women)
Futsal Club
Go-Karting Club*
Hockey Club
Horse Riding Club
Ju Jitsu Club
Judo Club
Karate (KDS) Club
Kendo Club
Kung Fu Club
Muay Thai Club
Netball Club
Rugby Club
Snow Sports Club
Snooker and Pool club
Squash Club
Swimming Club
Table Tennis Club
Tennis Club
Ultimate Frisbee Club
Volleyball Club
Weightlifting and Powerlifting Club – Barbell Club

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

Appendix 1.2 Queen Mary Societies

Abacus Society - Association of British & Chinese Students (ABACUS)

Afghan Society

Afro-Caribbean Society (ACS)

Ahlulbayt Society

Ahmadiyya Muslim Student Association (AMSA)

AIESEC

Albanian Society

Alpha Kappa Psi Society

Amnesty International Society

Anime Society

Anti Imperialistic Society

Arabic

Art Society

Artificial Intelligence Society

Asean Society

Asian Dance

Aspergers Society

Aspiring Solicitors Society

Athena Swan Society

Austrian Society

Azerbaijan Society

Baking Society

Bangladesh Society

Banking & Finance Society

Beard Appreciation Society

Beastmode Society

Biological Sciences Society

BioMedics Society

Book Society

Bulgarian Society

Business Society

Business & Enterprise Society

Catholic Society

Chemistry Society

Chess Society

Chinese (Cantonese) Society

Chinese Students and Scholars Association (CSSA)

Christian Union Society (QM)

Commuters' Society

Conservative Society

Criminal Justice Society

Debate Society

Debke Society

Design Society

Disabled Society

Disco Society

EAAS (East African Association Society)

Eastern European Society

Economics Society

EECS Society

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

Effective Altruism Society
Egyptian Society
Employable Students Society
Enactus Society
Engineering Society
Engineering Without Borders
English Society
Entrepreneurs Society
EquipAfrica
Erasmus Student Network
Ethiopian & Eritrean Society
European Law Students Association
Every Nation Christian Society
Fashion Society
Film Society
First Love Society
Formula Student Society
Free Speech Society
Friends of MSF Society
Future Frontiers Society
Games and Video Gaming
Genetics Society
Geography Society
German Society
Global Brigades Society
Global Health Society
GP Society
Greek & Cypriot Society
Green Mary Society
Harry Potter Appreciation Society
Henna Society
Hindu Students Society
Hip Hop Society
History Society
HKPASS
Hungarian Society
Iberian & Latin American Society
Indian Society
Indonesian Society
International Foodie Society
International Students Society / QM International
Iranian Society
Iraqi Society
Islamic Society
Italian Society
Japanese Society
Jewish Society
Knit-a-Soc
Korean Society
Krishna Consciousness Society

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

Kurdish Society
Labour Society
Law Society
Law Academia Society
Law for Non-Law Society
Lawyers Without Borders Society
LGBT Society
Liberal Democrats Society
Lithuanian Society
PLD Bhangra Society
Madinah Society
Make Up & Beauty Society
Malaysian Society
Marxist Society
Materials Society
Mathematics Society
Mauritian Society
Medieval Re-enactment Society
Meat Society
MEDI Society
MedTech Society
Mental Health Awareness Society
Model United Nations Society (MUN)
Moroccan Cultural Society
Music Society
Musical Theatre Society
Nature Society
Neo-Bloomsbury Group Society
Nepalese Cultural Society
Neuroscience Society
Oxfam Society
Pakistani Society
Palestine Solidarity Society
PanAfrican Society
Philosophy Society
Photography
Playwrights Society
Pokemon Society
Poker Society
Pole Fitness Society
Polish Society
Politics and International Relations Society
Politics Made Public
Post Graduate Association
Project Play Society
PsiStar Society
Psychology Society
Punjabi Society
QM Equality Society
QMSAL (QMSA for Lawyers for Animal Welfare)
Radiology Society
Reach Out Society

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

Red Cross on Campus Society
Revolutionary Socialist Society
Rise for Rohingya Society
Rocket and Space Society (QMRS)
Romanian Society
Russian Society
Salsa Society
Samaritans Society
Save our NHS Society
Scandinavian society
Sci-Fi & Fantasy Society
Shakespeare Society
Sikh Society
Singapore Society
Socialist Worker Student Society
Somali Society
Spanish Society
Speed Cubing Society
St John Ambulance LINKS Society
Students Scouts & Guide Organisation Society (SSAGO)
Syria Solidarity Society
Table Top Miniature Society
Taekwon-Kode Society
Taiwanese Society
Tamil Society
Theatre Company Society
Third Culture Kid Society
Trading and Investment Society
Travel Society
Turkish
Ukrainian Society
Underground Music Society
UNICEF Society
Unite Society
Vietnamese Society
Virtual Reality Society
WESQMUL Society
Wineapp Society
Women Working In Law Society
Yoga and Meditation Society
Young Greens Society
Youth Stop AIDS Society

APPENDIX

Appendix 1.3 Barts and The London Clubs

Alpine Club
American Football Club
Badminton Club
Basketball Club
Boat Club
Cricket Club
Football Club
Hockey Club (Barts and the London Men)
Hockey Club (Barts and the London Mixed)
Hockey Club (Barts and the London Women)
Lacrosse Club
Netball Club
Rugby Club
Running Club
Sailing Club
Squash Club
Tennis Club
Ultimate Club
Water Polo Club

Appendix 1.4 Barts and The London Societies

Academic Research Society
ACS (African Caribbean Society)
Allied Courses Society
Anatomical Society
Asian Society
Barts Cancer Institute PHD
Barts Cardiology Society
Barts East Asian Dental Students Society (BEADS)
Barts Lifesavers Society
Be The Change Society
Carrom Federation Society
Clinical Learning and Associated Skills Society (CLASS)
Christian Society
Dance Society
Debating Society
Dental Society
Dental Conference Society
Dental Graduation Committee
Dental Journal Society
Dentalks Society
Dermatology Society
Drama Society
Emergency Medicine (BLEMSO)
Endocrinology Society
Forensic Society
Gas Society
Healthy Planet Society
Hellenic Society
Homework Society
Infectious Diseases Society
Language and Culture Society
LGBT Society (BL)
Marrow Society
Medical Leadership Society
Medtech Society

QUEEN MARY UNIVERSITY OF LONDON STUDENTS' UNION LIMITED

APPENDIX

Medsin Society
MESS (Medical Education Support Society)
Monopoly Society
Music Society
Muslim Medics and Dentists Society (MMD)
Obstetrics and Gynaecology Society
Oncology Society
Ophthalmology Society
Orthopaedics Society
Paediatric Society
Pakistani Society
Peer Assisted Learning Society
Pharmacology Society
Psych Soc (Mind in Medicine)
Questions in Medicine Society
Radiology Society
Sexpression Society
Simulation Society
Surgical Society
Student Assisted Medical and Dental Applicants Society (SAMDA)
Students for Kids International Projects (SKIP)
Tamil Society
Teddy Bear Society
Vegetarian and Vegan Society
Women in Healthcare Society
Yoga Society

QMSU SERVICES LIMITED
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2019

QMSU SERVICES LIMITED

CONTENTS

	Page
Legal & Administrative Information	1
Directors' Report	2 - 5
Independent Auditors' Report to the Members	6 - 7
Profit and Loss Account	8
Balance Sheet	9
Statement of Changes in Equity	10
Notes to the Financial Statements	11-16

QMSU SERVICES LIMITED

LEGAL & ADMINISTRATIVE INFORMATION

Administrative information

Legal status

QMSU Services Limited, company number 06677304 (England and Wales), is a subsidiary of Queen Mary University of London Students' Union.

Registered Office

Students Union Hub
329 Mile End Road
London
E1 4NT

Managing Director

Mike Wojcik

Auditors

TC Group
The Courtyard, Shoreham Road
Upper Beeding, Steyning
West Sussex, BN44 3TN

Solicitors

Russell-Cooke LLP
2 Putney Hill
London
SW15 6AB

Bankers

Barclays Bank plc
240 Whitechapel Road
London
E1 1BS

Directors

Chair

Paul McLintock

Managing Director Ex-Officio

Mike Wojcik

QMSU President Ex-Officio

Talhah Atcha

QMUL Ex-Officio

Sarah Cowsls

QMUL Ex-Officio

Andrew Gladin

Non-Executive Director

Elizabeth Hall

Non-Executive Director

John Thew

Officer Trustee

Megan Annetts

Student Trustee

Thomas Longbottom

QMSU Commercial Services Officer

John J E Vinson

Vice-President Barts

Grace Catchpole

Company Secretary

Bradley Coales

QMSU SERVICES LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 JULY 2019

The Directors present their report and audited financial statements for the year ended 31 July 2019 (the year).

1. Principal Activities

QMSU Services Limited, a commercial trading company (the "Company") is the wholly-owned subsidiary of Queen Mary University of London Students' Union (QMSU - the "Union").

The Company's principal activities are the operation of health and fitness centres, retail outlets, and bars/restaurants and cafés. These services are provided for students at Queen Mary University of London (QMUL) in support of the charitable aims and objectives of the Union, and are carried out from three of QMUL's campuses, all in London; at Mile End, Whitechapel and Charterhouse Square.

The Company supports the Union's 2018-2021 Strategic Plan under which the Union's mission is 'Together we improve students' lives', and its vision is 'We want to be at the heart of the student experience'. This plan recognises the Company as an enabler in supporting student engagement, principally by providing a range of commercial services as focal points to enhance the student experience. The Union has developed a 5-Year Plan to project forward its financial standing and sustainability. The Company's services and activities will endeavour to continue their support to achieve this goal in an ever-changing market place, against a background of external competitiveness.

The Company's portfolio of operations includes: -

Health and Fitness Provision

QMotion, on the Mile End campus, is a state-of-the-art health and fitness centre, offering a range of competitively priced services to its members, including students, staff and members of the public. Its vision is to provide a first class, contemporary sport and fitness centre, motivating members to enhance their lifestyle and achieve their personal goals. The centre acts as a hub for the student sport and recreational student community, including our social purpose initiatives. The Company also runs Fitness to Practice, a small gym within Dawson Hall, Charterhouse Square, open only to students and staff.

A joint five-year Sports Strategy was recently agreed between the Union and the University, the following captures the key aspirations:

Our mission

'To inspire our University community to engage in sport and activity, to enhance their student experience and physical and mental well-being, making life long changes.'

Our vision

To work together to deliver a diverse and inclusive sporting offer for all by enhancing and broadening the sporting pathway at QMUL, combining top quality education with an excellent sporting experience, and making sport a fundamental part of the student experience at QMUL.

Our values

- Sport at QMUL will aim to be diverse and inclusive, by ensuring that we attract engagement from all aspects of the population of the University, increasing participation levels.
- Sport at QMUL will aim to inspire our students to realise their full potential, promoting high levels of ethical and professional behaviour.
- To actively encourage engagement and the development of partnerships and communities both internally and externally.
- To provide a productive, affordable, sustainable sporting offer.

QMSU SERVICES LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 JULY 2019

Student Bars, Restaurants, Cafes & Retail Business

Across the campuses, the Company operates the Drapers Bar & Kitchen at Mile End, the Griff Inn Bar & Kitchen, located within the Barts and The London Students' Association (BLSA) building in Whitechapel, and student entertainment provisions at both these locations. The Company also runs the Ground Café at Mile End, the Shield Café Bar in Charterhouse Square, and manages the Learning Café in QMUL's Mile End Library. By arrangement with QMUL, the Company oversees the trading and sports facility hiring activities at QMUL's Chislehurst Sports Ground in Kent. The company operates three retail outlets - the Village Shop and the Union Shop at Mile End, and the Box Office Reception in the BLSA building in Whitechapel.

Turnover was up on the previous year by 7.5%, this was against a backdrop of increased competition in the area, tough trading climate and industrial action on campus for a number of weeks during the financial year, and the campus was quieter on those days, adversely effecting turnover.

Despite tough retail climate on the high street, our retail café business has some exceptional growth across key performance indicators, across gross profit, ratio indicators and turnover. The Village Shop had another year of impressive growth of 10% of sales, and higher proportion into profitability. Ground Café saw a rise of sale of 13% on the previous year. The University supported capital improvements Union shop, including new door onto Bancroft road, the improvement works were carried out during December 2018. The works helped support 15% increase (£44.5K) in the final 6 months on the previous year. A number of new initiatives have been launched including healthier options, protein drinks and milkshakes. The importance for our students for ethical, sustainable, healthy and diverse products has leapfrogged, and we have been developing in this area, and sits neatly within our values framework and prioritisation.

The licensed trade business continued to develop its food offering and events portfolio. The development and support of student led events. Worth emphasising the impressive 19.5% sales growth of the Griff Inn.

The company continued developed the reach and breadth of its marketing and communications to reach new audiences and strengthen awareness of its offer. The strength of our branding has improved, and reviewed a number of areas to ensure designs and moods are contemporary and clear.

Qmotion sport and fitness centre membership peaked in February at 3106, and average across the year was 2432 members. Student membership survey feedback on the services has been consistently high. The Company has an important social purpose aspect to its business model, and the in-kind benefit has been calculated at £78,395 (2018 £51,150) for the free use of sport facilities. The beneficiaries are the Club Sport teams representing the University, the Get Active Programme, social leagues, community sport volunteering program, strength and conditioning for club sport, and the Elite athlete programme. The pilot Social Cohesion Program has been gaining well deserved attention and reputation, and we have been developing the model.

3. Results and Dividends

The profit and loss account, set out on page 8 of this report, records a gross profit for the year of £1,297,446 (2017 £1,239,905) 2018: £801,081) before administrative expenses and transfers. Net profit before gift aid was £200,482. (2017: £131,824). The Directors do not propose the payment of any ordinary dividend for the year (2017: £nil).

4. Overall Financial Performance and End of Year Position

Turnover for the company was £4283906, an increase on the previous year of £301,115 (7.5%).

QMSU SERVICES LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 JULY 2019

The gross margin was 30.2% (31.1% – 2018)

There continues to be a rise in competitors close to and on campus, who have invested heavily in their businesses.

The controls in the business continue to be robust, wages and salaries costs increased by only 1.3% on the previous year, and labour to sales ratio dropped by 3%. We are proud to say all our staff permanent, and casual are paid to the London Living Wage. The cost of living salary was increased by 2%. The apprenticeship levy cost was £8,213. Employer contributions to pensions have increased by 10% (£11096), and social security costs have decreased by 11% (£12,633).

The Union's strategic priority theme is 'Student futures', enhancing student skills and confidence. We support achieving this by employing over 230 student casual staff and 10 interns.

The company's financial, administration, communications and marketing support is undertaken by departments within the Group Charity, Queen Mary University of London Students' Union.

After gift aid, as shown on page 8, of £39549 the Company returned a year-end profit of £160933 (2018: year-end loss of £13,388).

5. Directors

The Directors who were in office during the year and those Directors of the Company who remain in office up to the date of approval of this report, and those Directors appointed since the year end are as stated below.

Paul McLintock	Chairman (appointed XX 2019)
Mike Wojcik	Managing Director
John Thew	(appointed 10 December 2015)
Sarah Cows	(appointed 11 October 2017)
Andrew Gladin	(appointed 11 October 2017)
Elizabeth Hall	(appointed 11 October 2017)
Thomas Longbottom	(ceased to act 31 July 2019)
Ahmed Mahbub	(ceased 31 July 2019)
Jack Jukes	(ceased 31 July 2019)
John J E Vinson	(ceased 31 July 2019)
Talhah Atcha	(appointed 1 August 2019)
John J E Vinson	(appointed 11 December 2019)
Megan Annetts	(appointed 11 December 2019)
Thomas Longbottom	(appointed 11 December 2019)
Grace Catchpole	(Appointment 11 December 2019)

6. Gift Aid

The Company gift aids all taxable profits to the Union as its parent charity, thereby resulting in a nil corporation tax charge for the year. Gift Aid in the current year amounted to £XXX (2018: £).

Statement of Directors' Responsibilities

The Directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the directors have prepared the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of the profit or loss of the Company for that period. In preparing these financial statements, the Directors are required to:

QMSU SERVICES LIMITED

DIRECTORS' REPORT

FOR THE YEAR ENDED 31 JULY 2019

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

The Directors who held office at the date of approval of this Directors' report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditors are unaware; and each Director has taken all the steps that he ought to have taken as a Director to make himself aware of any relevant audit information and to establish that the Company's auditors are aware of that information.

Independent Auditors

Taylorcocks have indicated their willingness to continue in office and their re-appointment will be proposed to the directors.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

ON BEHALF OF THE BOARD

Mike Wojcik
Managing Director, 8 April 2020

QMSU SERVICES LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31 JULY 2019

We have audited the financial statements of QMSU Services Limited for the year ended 31 July 2019 which comprise the Profit and Loss Account, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 July 2019 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The directors are responsible for the other information. The other information comprises the information in the Report of the Directors but does not include the financial statements and our Report of the Auditors thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Directors has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Directors.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

QMSU SERVICES LIMITED

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS

FOR THE YEAR ENDED 31 JULY 2019

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- The directors were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small company's exemption in preparing the report of the directors, and exemption from the requirement to prepare a Strategic Report.

Responsibilities of the directors

As explained more fully in the Statement of Directors Responsibilities set out on page four, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the director determines necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or has no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Auditors.

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state in a Report of the Auditors and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Mr Mark Cummins FCCA (Senior Statutory Auditor)
for and on behalf of**

TC Group
Statutory Auditors
Office: Steyning, West Sussex

Dated:

QMSU SERVICES LIMITED

PROFIT AND LOSS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2019

	Note	2019 £	2018 £
Turnover	4	4,283,906	3,982,791
Cost of sales		(2,986,460)	(2,742,886)
Gross Profit		1,297,446	1,239,905
Administrative expenses		(1,099,363)	(1,110,480)
Transfer from Capital Funds	11	2,399	2,399
Profit on Ordinary Activities before Taxation		200,482	131,824
Gift aid payment		(39,549)	(145,212)
Profit/(Loss) for the Financial Year		160,933	(13,388)
Other comprehensive income		-	-
Total comprehensive income/(expenditure)		160,933	(13,388)

All recognised gains and losses in the year and the previous year are included in the profit and loss account. Further detail is provided in the statement of changes in equity.

Results for the year and the previous year as set out above are derived entirely from continuing operations.

The notes on pages 11 to 16 form part of these financial statements.

QMSU SERVICES LIMITED

BALANCE SHEET

AS AT 31 JULY 2019

	Note	2019 £	2018 £
Fixed Assets			
Tangible Assets	8	<u>283,298</u>	123,658
		<u>283,298</u>	<u>123,658</u>
Current Assets			
Stock		65,840	78,003
Debtors	9	1,041,876	446,959
Cash at bank and in hand		<u>79,050</u>	113,775
		<u>1,186,766</u>	638,737
Creditors: Amounts falling due within one year	10	<u>(1,131,907)</u>	(577,972)
Current Assets Less Current Liabilities		<u>54,859</u>	60,765
Total Assets Less Current Liabilities		<u>338,157</u>	<u>184,423</u>
Capital and Reserves			
Deferred capital grants	11	-	7,199
Called up share capital		1	1
Profit and Loss account		<u>338,156</u>	177,223
Total Capital and Reserves		<u>338,157</u>	<u>184,423</u>

The financial statements were approved by the Board of Directors on 8 April 2020 and signed on its behalf by:

.....

Paul McLintock
Chair

.....

Mike Wojcik
Managing Director

Company no. 6677304

The notes on pages 11 to 16 form part of these financial statements.

QMSU SERVICES LIMITED

STATEMENT OF COMPREHENSIVE INCOME

FOR THE YEAR ENDED 31 JULY 2019

	Called up share capital £	Deferred capital grant £	Retained earnings £	Total equity £
Balance at 1 August 2017	1	9,598	190,611	200,210
Changes in equity				
Capital grant	-	(2,399)	-	(2,399)
Comprehensive income	-	-	(13,388)	(13,388)
Balance at 31 July 2018	1	7,199	177,223	184,423
Changes in equity				
Capital grant	-	(7,199)	-	(7,199)
Comprehensive income	-	-	160,933	160,933
Balance at 31 July 2019	1	-	338,156	338,157

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2019

1. STATUTORY INFORMATION

QMSU Services Limited is a private company, limited by shares, registered in England and Wales. The company's registered number and registered office address can be found on the Company Information page.

2. SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared in accordance with Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Companies Act 2006. The financial statements have been prepared under the historical cost convention and have been prepared on a going concern basis.

Turnover

Turnover represents the total invoiced value, excluding value added tax, of sales made during the year and derives from the provision of goods/services falling within the Company's ordinary activities.

Expenditure

All expenditure is accounted for on an accruals basis.

Tangible Fixed Assets and Depreciation

Tangible Fixed Assets are stated at historic purchase cost less accumulated depreciation. Cost includes the original purchase price of the asset and the costs attributable to bringing the asset to its working condition for its intended use. Depreciation is calculated to write off the cost of Fixed Assets on a straight-line basis over the expected useful lives of the assets.

Building improvements are capitalised although the Company has no title to the underlying building, title vesting in Queen Mary University of London. The costs are capitalised because they are of enduring benefit to the Company's trade and as both parties recognise that the Company's use of the premises is for the longer term. Building improvements are depreciated over 5 or 10 years on a straight-line basis depending on the nature of the improvement and the underlying asset.

Fixtures, fittings and equipment are depreciated over 5 years on a straight-line basis.

Deferred Capital Grants

Where assets are acquired with the aid of specific grants they are capitalised and depreciated as per the depreciation policy above. The related grants are treated as deferred capital grants and released to income in line with the depreciation charge.

Pensions

As described in Note 6, pension costs relate to recharges of pension costs incurred in relation the staff employed by Queen Mary University of London working for the company. The recharges relate to two defined benefit pension schemes, the Superannuation Arrangements of the University of London and the Universities Superannuation Scheme. Both are multi-employer schemes where the share of assets and liabilities attributable to each employer cannot be allocated on a systematic basis. Pension costs are therefore accounted for on a defined contribution basis as permitted by section 28 of FRS102 and are recharged to the company accordingly.

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

2. SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Stock

Stocks are valued at the lower of cost and net realisable value on a weighted average basis.

Operating Leases

Costs in respect of Operating Leases are charged to the profit and loss account as premiums become payable.

Cash Flow

Under FRS102, the Company is exempt from the requirement to prepare a cash flow statement, on the grounds that the ultimate parent undertaking includes the Company in its own published consolidated statements.

Deferred Tax

As the Company intends to gift aid all taxable profits to the Union as its parent charity, no deferred tax provision is required.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments. The directors seek to use short and medium-term deposits where possible to maximise the return on monies held at the bank and to manage cash flow.

Creditors and provisions

Creditors and provisions are recognised where the company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

Debtors

Trade and other debtors are recognised at settlement amount due.

3. PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The profit on ordinary activities before taxation is stated after charging:

	2019 £	2018 £
Depreciation	78,131	58,462
Auditors' remuneration	4,690	5,705
Operating lease charges	<u>142,179</u>	<u>132,963</u>

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

4. TURNOVER

By Trading Activity, all in the United Kingdom market:

	2019 £	2018 £
Gyms	755,834	784,149
Bars	974,686	840,380
Cafes	1,242,649	1,167,646
Retail outlets	1,031,277	911,467
Entertainments	89,382	161,663
Other Income	131,467	78,622
Services Marketing	58,611	38,864
	<u>4,283,906</u>	<u>3,982,791</u>

5. STAFF COSTS

Staff costs excluding directors:

	2019 £	2018 £
Wages and salaries	1,702,870	1,675,737
Social Security costs	95,641	108,274
Pension costs	121,151	110,055
Apprenticeship Levy	8,213	8,146
	<u>1,927,875</u>	<u>1,902,212</u>

Directors' remuneration:

	2019 £	2018 £
Aggregate emoluments including social security costs	87,311	88,315
Company pension contribution for one director	14,574	14,314
Apprenticeship Levy	361	366
	<u>102,246</u>	<u>102,995</u>

The monthly average number of staff, including executive directors, during the period was 187 (2018: 201).

The Company does not employ labour directly. It relies on the services of permanent full time and part time members of staff who are employees of Queen Mary University of London, and casual members of staff who are jointly employed by Queen Mary University of London and the Union. The Company accepts recharges at cost for their services.

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

6. PENSION COSTS

Pension costs consist entirely of recharges relating to staff employed by Queen Mary University of London (QMUL). Recharges are based upon scheme contribution rates, staff salaries and time spent by staff working on QMSU Services Limited activities.

The recharged pension costs relate to two QMUL pension schemes, the Universities Superannuation Scheme (a defined benefit only pension scheme which was contracted out of the State Second Pension) and the Superannuation Arrangements for the University of London (a centralised defined benefit scheme within the United Kingdom, contracted-out of the Second State Pension).

Further information relating to these schemes can be found in the QMUL accounts for the year to 31 July 2019 which are available to download from the QMUL website.

7. TAX ON PROFIT ON ORDINARY ACTIVITIES

No corporation tax charge arose in the year ended 31 July 2019 or year ended 31 July 2018.

RECONCILIATION OF CURRENT TAX CHARGE

	2019 £	2018 £
Profit on ordinary activities before taxation	<u>200,482</u>	<u>131,824</u>
Profit on ordinary activities at 19%	38,092	25,047
Effect of difference between depreciation and capital allowances	(30,121)	3,000
Non-taxable income	(457)	(457)
Gift Aid (19% of £39,549 donation to parent)	(7,514)	(27,590)
Total Current Tax	<u>-</u>	<u>-</u>

The Company gift aids profits which are assessed to corporation tax to the Union as its parent charity and as such no tax charge arises.

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

8. TANGIBLE ASSETS

	Building Works £	Equipment Fixtures & Fittings £	Total £
Cost			
At 1 August 2018	1,077,685	527,005	1,604,690
Additions	82,925	154,846	237,771
Disposals	-	-	-
At 31 July 2019	<u>1,160,610</u>	<u>681,851</u>	<u>1,842,461</u>
Accumulated Depreciation			
At 1 August 2018	(1,075,763)	(405,269)	(1,481,032)
Charge for the period	(3,364)	(74,767)	(78,131)
Disposals	-	-	-
At 31 July 2019	<u>(1,079,127)</u>	<u>(480,036)</u>	<u>(1,559,163)</u>
Net Book Value			
At 31 July 2019	<u>81,483</u>	<u>201,815</u>	<u>283,298</u>
At 31 July 2018	<u>1,922</u>	<u>121,736</u>	<u>123,658</u>

9. DEBTORS

	2019 £	2018 £
Trade debtors	64,792	9,888
Amounts due from Queen Mary University of London	28,680	31,469
Prepayments and accrued income	39,105	53,534
Other debtors	55	420
Amount due from Ultimate Parent Undertaking	909,244	351,648
	<u>1,041,876</u>	<u>446,959</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Trade creditors	76,055	44,034
Accruals and deferred income	254,391	155,374
Amount owed to Queen Mary University of London	236,930	378,564
Other Creditors	564,531	-
	<u>1,131,907</u>	<u>577,972</u>

Other creditors consist entirely of un cleared bank transactions, predominantly relating to staff cost payments processed on the last day of the financial year. As a result, there has been an equal and opposite increase in the intercompany debtor (as shown in note 9 above). The other creditor balance (along with the associated intercompany debtor balance) reduced as expected once the bank transactions had cleared in the early part of August 2019.

QMSU SERVICES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 JULY 2019

11. DEFERRED CAPITAL GRANTS

	Balance at 1 August 2018 £	Transfers Capital Grant £	Depreciation £	Balance at 31 July 2019 £
Deferred Capital Grants Reserve	7,199	(4,800)	(2,399)	-

12. FINANCIAL COMMITMENTS

The Company had total commitments under non-cancellable operating leases as follows:

	Land and buildings 2019 £	2018 £	Other 2019 £	2018 £
Within one year	99,447	15,222	18,161	44,175
Between one and two years	-	-	5,785	16,501
Between two and five years	-	-	2,074	4,125
	<u>99,447</u>	<u>15,222</u>	<u>26,020</u>	<u>64,801</u>

13. ULTIMATE PARENT AND CONTROLLING INTEREST

The ultimate parent undertaking and controlling party at the balance sheet date was Queen Mary University of London Students' Union, a company limited by guarantee (company number 8092471) and a charity registered in the United Kingdom (charity number 1147786). Copies of the ultimate parent undertaking's accounts can be obtained from their website. The parent undertaking shares an address with QMSU Services Limited.

14. RELATED PARTY TRANSACTIONS

The Company is exempt from disclosure of transactions with group undertakings under Financial Reporting Standard 102 as it is wholly owned within Queen Mary University of London Students' Union's consolidated accounts.

QMSU GROUP BALANCE SHEET	Group		Group	
QMSU GROUP BALANCE SHEET	Actual Jan 2020		Actual Jul 2019	
	£	£	£	£
FIXED ASSETS		317,131		344,165
INVESTMENTS		34,368		34,368
CURRENT ASSETS				
Stock		76,229		65,836
Debtors and Prepayments				
Trade Debtors		33,162		82,842
QMUL Debtor		438,465		34,022
Other Debtors & Prepayments		111,000		126,381
Cash at Bank and in Hand		1,165,290		1,112,577
		<u>1,824,146</u>		<u>1,421,658</u>
CREDITORS:				
Due Within one Year:				
Trade Creditors		(158,829)		(132,563)
QMUL Loan		0		0
QMUL Creditor		(1,047,247)		(352,489)
Other Creditors & Accruals		(408,833)		(916,963)
NET CURRENT ASSETS/ (LIABILITIES)		209,237		19,643
CREDITORS: Due after more than one year		0		0
		<u>560,736</u>		<u>398,176</u>
		0		0
FINANCED BY:				
FUNDS				
Designated Funds		425,025		334,462
Restricted Funds				
Capital Grants		29,961		38,914
RAG		13,767		8,181
FA Hub		2,861		432
Drapers		3,000		1,000
Community Campus		33,989		40,854
New Grant		22,115		29,648
Student Experience		27,798		40,660
Co-op		8,336		6,339
Annual		60,541		60,927
Westfield		44,716		37,926
FA Hub Innovation		547		612
Club Sport		21,836		15,186
BL Sports Fund		540		1,617
Employability		1,500		
Total Restricted Funds		271,507		282,296
General Reserve		(135,796)		(218,582)
		<u>560,736</u>		<u>398,176</u>

Reconciliation of Movement in General Reserves:	
General Reserve at July 2019	(218,582)
Management Accounts I&E Profit/(loss) for 6 months to January 20	82,786
General Reserve at January 2020	<u>(135,796)</u>

QMSU BALANCE SHEET	Parent		Parent	
QMSU BALANCE SHEET	Actual Jan 20		Actual Jul 2019	
	£	£	£	£
FIXED ASSETS		89,821		60,867
INVESTMENTS		34,368		34,369
CURRENT ASSETS				
Stock				
Debtors and Prepayments				
Trade Debtors		25,212		18,050
QMUL Debtor		421,344		5,342
QMSU/Services Debtor				
Other Debtors & Prepayments		57,088		87,217
Cash at Bank and in Hand		846,930		1,033,527
		<u>1,350,574</u>		<u>1,144,136</u>
CREDITORS:				
Due Within one Year:				
Trade Creditors		(24,345)		(56,508)
QMUL Loan				
QMUL Creditor		(372,058)		(115,559)
QMSU/Services Creditor		(919,830)		(909,244)
Other Creditors & Accruals		(126,824)		(98,041)
NET CURRENT ASSETS/ (LIABILITIES)		(92,483)		(35,216)
CREDITORS: Due after more than one year				
		<u>31,706</u>		<u>60,020</u>
		0		
FINANCED BY:				
FUNDS				
Designated Funds		425,025		334,462
Restricted Funds				
Capital Grants		29,961		38,914
RAG		13,767		8,181
FA Hub		2,861		432
Drapers		3,000		1,000
Community Campus		33,989		40,854
New Grant		22,115		29,648
Student Experience		27,798		40,660
Co-op		8,336		6,339
Annual		60,541		60,927
Westfield		44,716		37,926
FA Hub Innovation		547		612
Club Sport		21,836		15,186
BL Sports Fund		540		1,617
Employability		1,500		
Total Restricted Funds		271,507		282,296
General Reserve		<u>(664,826)</u>		<u>(556,738)</u>
		<u>31,706</u>		<u>60,020</u>

Reconciliation of Movement in General Reserves:	
General Reserve at July 2019	(556,738)
Management Accounts I&E Profit/(Loss) for 6 months to January 20	(108,088)
General Reserve at January 2020	<u>(664,826)</u>

QMSU SERVICES BALANCE SHEET QMSU SERVICES BALANCE SHEET	Services		Services	
	Actual Jan 20		Actual Jul 2019	
	£	£	£	£
FIXED ASSETS		227,310		283,298
INVESTMENTS				
CURRENT ASSETS				
Stock		76,229		65,840
Debtors and Prepayments				
Trade Debtors		7,950		64,792
QMUL Debtor		17,121		28,680
QMSU/Services Debtor		919,830		948,793
Other Debtors & Prepayments		53,912		39,160
Cash at Bank and in Hand		318,360		79,050
		<u>1,393,402</u>		<u>1,226,315</u>
CREDITORS:				
Due Within one Year:				
Trade Creditors		(134,484)		(76,055)
QMUL Loan				
QMUL Creditor		(675,189)		(236,930)
QMSU/Services Creditor				
Other Creditors & Accruals		(282,006)		(858,470)
NET CURRENT ASSETS/ (LIABILITIES)		301,723		54,860
CREDITORS: Due after more than one year				
		<u>529,033</u>		<u>338,158</u>
		0		0
FINANCED BY:				
FUNDS				
Designated Funds				
Restricted Funds				
Capital Grants				
Total Restricted Funds		0		0
General Reserve				
Reserves B/fd		338,158		177,224
Profit for year		190,874		160,933
Less Gift Aid				
Share Capital		1		1
General Reserve C/fd		<u>529,033</u>		<u>338,158</u>
		<u>529,033</u>		<u>338,158</u>

Group Accounts

For Month 6 January 20

	Full Year Budget		Full Prior Yr	YTD to Month 6				Jan accounts (p6)			
	Prior Yr	Current Yr	July18 End Yr	Prior Yr	Budget	Amount	VAR	Prior Yr	Budget	Amount	VAR
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Charity											
Income	1,599	1,741	1,681	828	870	883	12	148	145	156	11
Pay	1,154	1,229	1,062	553	618	609	8	95	103	104	(1)
Non Pay	576	607	568	288	358	278	80	44	59	45	13
Charity SURPLUS/ (DEFICIT)	(131)	(95)	51	(13)	(105)	(4)	101	9	(17)	6	23
QMSU Services Ltd											
Income	4,646	4,841	4,545	2,471	2,630	2,513	(116)	474	460	423	(37)
Pay	2,108	2,206	2,077	1,064	1,139	1,127	12	191	194	192	2
Non Pay	2,184	2,267	2,238	1,195	1,239	1,195	44	233	211	200	12
Company SURPLUS/(DEFICIT)	354	368	231	212	252	191	(61)	49	55	32	(23)
Administration											
Income	162	176	175	84	88	91	4	14	15	17	2
Pay	238	263	241	109	131	131	0	19	22	20	2
Non Pay	142	134	156	76	67	64	3	14	11	10	2
SURPLUS/(DEFICIT)	(218)	(221)	(222)	(101)	(111)	(104)	7	(20)	(18)	(13)	6
GROUP SURPLUS/ (DEFICIT)	5	51	60	99	36	83	47	39	20	25	5