

AUDIT AND RISK COMMITTEE

A meeting of the committee will be held at **1500 hours** on **Thursday 01 June 2017**, in the Robert Tong Room, Queens' Building Campus.

AGENDA

Part 1: Introduction		Paper	Committee Lead	Lead
1.	Welcome and apologies	Oral report	D Willis	N/A
2.	Meeting of 07 February 2017: <ul style="list-style-type: none"> Non-confidential minutes Confidential minutes Executive summary 	ARC2016/36	D Willis	R Soper
3.	Matters arising	ARC2016/37	D Willis	R Soper
Part 2: Risk Management				
4.	Strategic risk management	ARC2016/38	N Choudhary	E Burke
5.	Whistleblowing cases since the last meeting	Oral report	D Willis	J Jones
Part 3: Internal and external audit				
6.	Internal audit reports: <ul style="list-style-type: none"> Research degree data Budgeting and forecasting School of Languages, Linguistics and Film Animal welfare Capital Projects 	ARC2016/39	M Tatton	KPMG
7.	Internal audit plan 2017-18	ARC2016/40	M Tatton	KPMG/L Gibbs
Part 4: Statutory and Regulatory Compliance				
8.	HEFCE assessments and reviews <ul style="list-style-type: none"> Annual Provider Review outcomes *HEFCE annual HESA audit letter 	ARC2016/41a ARC2016/41b	D Willis	J Morgan
9.	Legal compliance	Oral update	D Willis	J Morgan
Part 6: Financial Control				

10. Fraud/financial irregularities occurring since the last meeting	Oral report	D Willis	J Jones
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Part 7: Committee Management and Reporting

11. Committee Terms of Reference, membership, and effectiveness review	Oral report	D Willis	R Soper
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12. Annual schedule of business 2017/18	ARC2016/42	D Willis	R Soper
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13. *Draft agenda for the next meeting	ARC2016/43	D Willis	R Soper
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14. Any other business	N/A	D Willis	N/A
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15. Dates of meetings 2017–18

- 02 October 2017
- 14 November 2017
- 08 March 2018
- 14 June2018

*will be taken without discussion unless a request to open the item for debate is sent to the Chairman or Secretary prior to the start of the meeting.