

How to activate auto-file for flu vaccine messages at your organisation, using SystmOne:

1. Go to 'Setup' then 'Users & Policy' and 'Organisation Preferences':

Setup	Links Clinical Tools W	orkflow U	ser System Help
	Users & Policy	> 🍰	Staff & Organisation Setup
0	Prescribing	> 😤	Staff Leave
	Vaccinations	>	Staff Shifts
	Appointments	>	Public Holidays & Closed Days
_ 1	Data Entry	>	Organisation Details
	Data Output	>	Organisation Preferences
	Reference	>	Configure Caseloads
	Referrals & Letters	>	Configure Teams

2. The Organisation Preferences box will appear, go to the 'Interoperability' section:



3. Click on 'Third Party Patient Record Settings' and make sure all are enabled like below:

Y Organisation Preferences		×
Enter text to search Search Clear		GP Connect
		Enabling the following options allows you to view and share patient records between this organisation and other organisations via GP Connect. Further settings to control which organisations can send GP Connect messages are set on Spine by NHS Digital.
		Enable Access Record: HTML Enable Access Structured Record Provider: Medications and Allergies
 Third Party Patient Record Settings Incoming Messages 		EMIS Direct

4. You will need to do the same for 'Incoming Messages':

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Y Organisation Preferences	×				
Enter text to search Search Clear	Enabling the following option allows incoming Immunisation messages to be filed directly to the record. When disabled, the message results in a task which, when actioned, adds a document into the Document Managemen				
▲ 📗 Interoperability ^	workflow.				
 Cerner Integration 	Enable Auto-Filing Third-Party Immunisation Messages				
 Third Party Patient Record Settings 					
 Incoming Messages 					
* PACS					
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