

Blizard Education Committee (BEC)

22-11-23 (Spikey)

MINUTES

Present:

Kristin Braun (KB) Chair	Mary Collins (MC)	Rachael Parker (RP)
Jurgen Groet (JG)	Nawaz Ahmed (NA)	Ping Yip (PY)
Olivier Marches (OM)	Daniele Bergamaschi (DB)	

Part 1: Preliminary items

- Apologies for absence:** Apologies received from Joanna Riddoch-Contreras.
- Minutes from last BEC meeting and matters arising**
 - All actioned
 - Discussion around lab books for PGT students following electronic lab book initiative. **ACTION:** JG to follow up with those trialling for their research groups.

Part 2: Agenda items

- Risk Register**
 - Agreed to circulate Risk Register to BEC members going forward.
 - ACTION:** NA to update register for Education items

Part 3: Standing items

- UG Update and Collaborative Working**
 - PY confirmed Neuroscience UG modules put forward for QM Associate student programmes. Expect to trial several semester 2 modules with lower numbers as enrolment has already begun. These modules will be used as a case study to promote our modules from 2024-25 onwards. Income of £2600 for each student.
 - Mary Collins will be undertaking teaching for the Nanchang Joint Programme on behalf of Blizard. Discussion around how Nanchang teaching is factored into teaching loads should occur at Centre level.
- Centre Education Lead Update**
 - OM confirmed scorecards were released to staff and discussed in centre meeting. Marking for Clinical Micro-Biomed programmes has been covered with support from Immuno and GCH centre staff.
 - PY looking at recharges for staffing within the NST centre.
 - DM also confirmed scorecards shared with centre.

<ul style="list-style-type: none"> - available again for this semester. Support should first be looked at within the centre, particularly around marking. - PY, no major updates from NST - JG- no major updates from CGH JG provided 3 names from centre to support Clinical Sciences for marking.
<p>6. Marketing Update</p> <ul style="list-style-type: none"> - Student recruitment meeting took place with all Programme teams to confirm next steps for this cycle. Requested each specialised degree look for a partnership by January, Neuroscience & Regen Medicine to be considered for QM 3+1 partnerships.
<p>7. E-learning Update</p> <ul style="list-style-type: none"> - Requested that Mic review outdated video content raised in SSLC meetings. - KB highlighted excellent work by Atif on Aesthetics app, NA to ensure colleagues from E-learning are brought when working on solutions.
<p>8. BEAM update</p> <ul style="list-style-type: none"> - Agreed that score cards would include colour coding on if staff are doing well/can improve in terms of teaching load. - Centre data with no names can be shared to show staff where they are compared to rest of centre. -
<p>9. Teaching Allocation Update/ OSCEs</p> <ul style="list-style-type: none"> - Already discussed
<p>10. Lab Management</p> <ul style="list-style-type: none"> - Queried whether students undertaking projects will be able to access desk bookings. RP confirmed this will be the case
<p>11. Programme Development Update</p> <ul style="list-style-type: none"> - KB confirmed <ul style="list-style-type: none"> o January Gastro is still pending with TPB Chair o MRes in Regen Medicine going to TPB in January, on coursefinder and accepting Applications. o MSc in Advanced Neonatal Practise going to TPB, coursefinder is currently not open but following up with central registry. - JG discussed meeting with Dermatology researcher interested in developing CPD Dermatology course focused on Chinese doctors. David Kelsell to speak to Ginny Hubbard about opportunity - JG raised Psychodermatology MSc being proposed by Wolfson at T&LC committee.
<p>12. Student Recruitment</p> <ul style="list-style-type: none"> - NA shared current application numbers, flagging Regen Medicine & Gastro as behind on target. Agreed these programmes would be first in the digital push during December.
<p>13. Staffing</p> <ul style="list-style-type: none"> - RP confirmed 2 new starts for Clinical Sciences starting in mid-January.
<p>14. Global Engagement Update</p> <ul style="list-style-type: none"> - JG confirmed trade mission going to India with visit to OCAcademy included. - London Medical Exchange was discussed at last GE meeting.
<p>15. AOB</p> <ul style="list-style-type: none"> - Precision Healthcare University Research Institute have contacted Blizzard to offer support for supervising Projects, arranging meeting with JG. - Graduation invites not seen by all staff, NA confirmed this should have been circulated via programme teams. ACTION: NA to follow up and ensure shared with all academics including CEL. - Request from faculty on current approach to marking turnaround time, following QM review. Discussed our turnaround time of up to 6 weeks due to clinical honorary staff needed for marking.

BEC outstanding action list

Action Number				
1.	November	JG to discuss with electronic lab book trial groups usage for education	JG	
2.	November	Update risk register for education	NA	
3.	November	Ensure graduation event is advertised to all staff including CEL	NA	