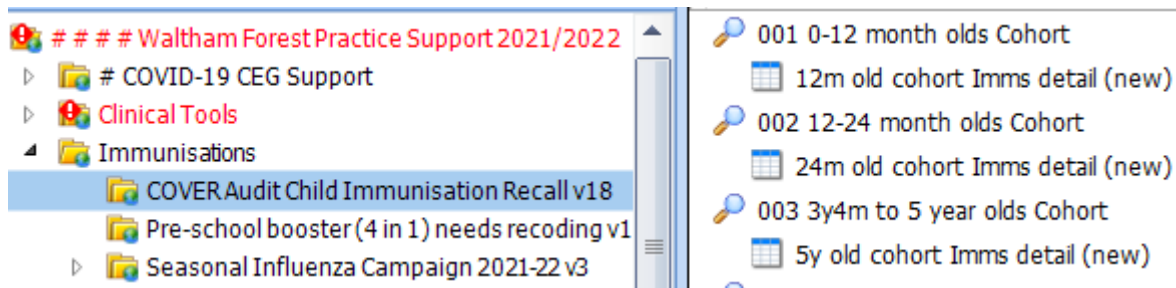


CEG Childhood Immunisation call/recall searches/reports

How to use the COVER Audit Child Immunisation Recall reports:

These reports will list every child in the cohort with the vaccinations they have been given so far. The blank cells indicate that the vaccination that is supposed to appear in the column has not been given.

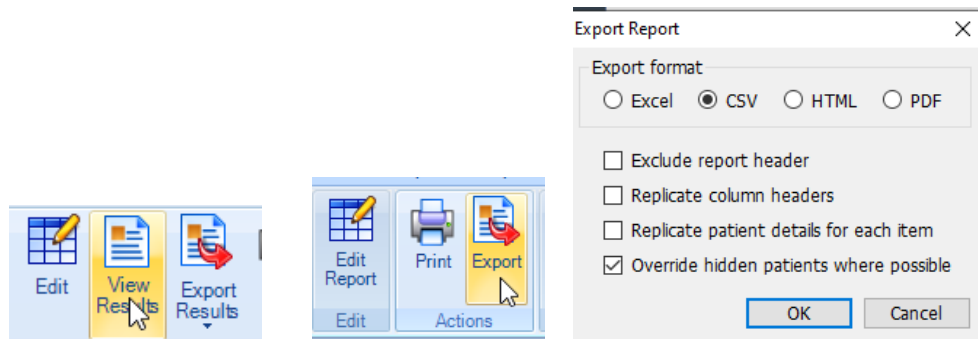
Location of searches/reports:



IMPORTANT. Children who started their lives abroad, or who did not have their early immunisations at the expected age, will have to go on a catch up schedule – you can find the algorithm [here](#).

Instructions for exporting line reports

You need to click on the list report (not the search, so the one with the grid symbol rather than the magnifying glass symbol), click 'View Results' first and then click 'Export results'. Select CSV rather than Excel to ensure no data goes missing and make sure you tick the option to 'override hidden patients'.



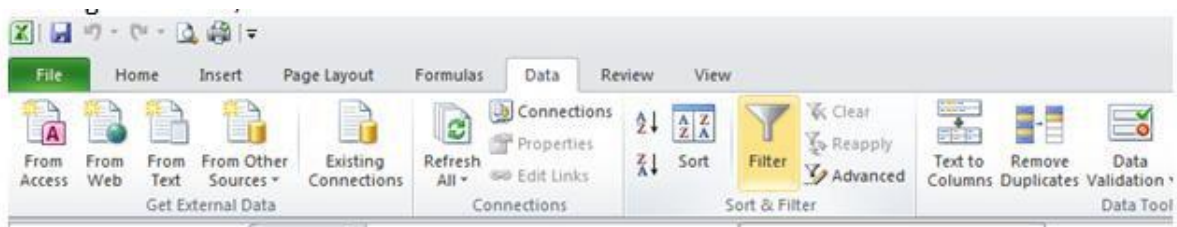


Once you have the CSV file, to be able to work with it, you need to 'Save as' 'Excel workbook'. You can delete the CSV file. Save the Excel file in a safe place as it contains patient identifiable data.



Now you can apply a Data Filter to the Excel file on the row that shows code terms and dates, usually row 10.

9	Patient Det	6-in-1 1st dose	6-in-1 2nd dose	6-in-1 3rd dose	Rotavirus 1st	Rotavirus 2nd	Meningitis B 1st	Meningitis B 2nd	Pneumococcal (PCV) 1st
10	Title	Date	Date	Date	Date	Date	Date	Date	Date



Once you have set up this filter, each column will have a little arrow that will allow you to filter the items in that column and to search for blanks.

Look at the following example:

Patient Details	6-in-1 1st dose	6-in-1 2nd dose	6-in-1 3rd dose	Rotavirus 1st	Rotavirus 2nd	Meningitis B 1st	Meningitis B 2nd	Pneumococcal (PCV) 1st
	Date	Date	Date	Date	Date	Date	Date	Date
40	21-Jan-21	18-Feb-21	18-Mar-21	21-Jan-21	18-Feb-21	21-Jan-21	18-Mar-21	18-Feb-21
21	09-Sep-21	11-Oct-21		09-Sep-21	11-Oct-21	09-Sep-21		11-Oct-21
22								

It is telling me that patient number 40 is up to date, patient number 20 has not had any immunisations (or at least not on record), whereas patient number 21 is due their 16 weeks lot of immunisations (3rd Hexa and 2nd Men B).