**CHECKLIST FOR SCHOOLS**

**Please read it carefully before submitting the applications**

**Have you submitted the following?**

**Please tick the box YES NO**

One single list of ranked candidates

Statement outlining the composition of School’s nomination panel   
and the evaluation process undertaken

BAME nominations (where applicable)

SHF Nomination (where applicable)

Documents included in the following order  
in a single pdf:

-SNF

-Statement of purpose

-Research proposal

-Website/online application form/ main frame (not for applicants who are currently in their first year of a PGR Programme at QMUL)

-Candidate CV

-Reference letters

-Candidate Academic Transcripts

**Cover sheet**

**Please fill in all spaces and tick all boxes**

**Candidate name**

**Candidate research proposal title**

**Is the candidate a current PhD student at QM?   
YES NO**

**Has the candidate been accepted to the PhD programme already?**

**YES NO**

**Is the candidate’s mode of study F/T or P/T?**

**Is the candidate applying for a BAME studentship?**

**YES NO**

**Is the candidate applying for an SHF/QMUL HSS Studentship?**

**YES NO**

**Is the candidate eligible to pay Home or Overseas fees?**

**HSS Principal’s Studentships**

**School Nomination Form 2023/24**

**PART 1: FOR COMPLETION BY PROSPECTIVE PRIMARY SUPERVISOR**

**Candidate’s personal details**

|  |  |
| --- | --- |
| Surname/family name |  |
| Forenames |  |

**Supervisor details**

|  |  |
| --- | --- |
| *Supervisor 1*: Name |  |
| Email |  |
| Department/School |  |
| *Supervisor 2*: Name |  |
| Email |  |
| Department/School |  |
| Is supervision to be primary/secondary, or joint (50/50)? |  |

**Supervisor experience** (up to 1000 characters inc. spaces per supervisor; please provide a character count at the end of each entry)

*For both supervisor 1 and supervisor 2, please indicate relevant research experience, supervisory experience, and total number of current PhD students*

**Quality of the proposed research** (up to 2000 characters inc. spaces; please provide a character count at the end of your entry)

*Please comment on the significance and originality of the proposed research; its underpinning ideas, aims, and research questions; the research design, methodology, and/or sources; the suitability of the proposal for doctoral research; opportunities for dissemination and potential impact; and any ethical considerations that the proposal may raise*

**Preparedness of the applicant** (up to 1000 characters inc. spaces; please provide a character count at the end of your entry)

*Please comment on the applicant’s previous academic achievements in relevant subject areas; any relevant professional/practitioner experience (particularly for applicants with non-standard academic trajectories); and relevant knowledge, skills, and/or training for the proposed research*

**Feasibility of the proposed research** (up to 1000 characters inc. spaces; please provide a character count at the end of your entry)

*Please comment on the project’s likely completion within the timeframe; the identification of training needs; justification of fieldwork and study visits; and fit with the expertise and interests of the two named supervisors*

**PART 2: FOR COMPLETION BY DGS (OR CHAIR OF SCHOOL SELECTION PANEL, IF DIFFERENT) BY 24 FEBRUARY 2023**

**Confirmation of institutional acceptance**

|  |  |
| --- | --- |
| Please confirm that the candidate has been accepted onto their chosen PhD programme |  |

**School panel’s overall assessment** (up to 2000 characters inc. spaces; please provide a character count at the end of your entry)

*Please summarize the School view of this applicant’s strengths, and of their ability to execute the proposed research in a timely fashion and to a high standard. Your comments should include: any considerations that may complement or qualify the prospective supervisor’s assessments; any observations from interview, if conducted; and the project’s fit with the* *Department/School’s broader research and PGR strategies*

*Schools must rank applications on the basis of the following criteria and weightings:*

* *Quality of proposal (50%)*
* *Preparedness of applicant (25%)*
* *Feasibility of project (25%)*

*NB candidates must not be equally ranked. In the event of candidates scoring equally, the candidate scoring more highly for the quality of the research proposal must be ranked more highly. If candidates cannot be separated on that criterion, the candidate scoring more highly for preparedness must be ranked more highly. If candidates cannot be separated on that criterion, the candidate scoring more highly for the feasibility of the project must be ranked more highly.*

*Applications submitted by Schools will be considered and ranked by the Faculty of Humanities and Social Sciences, on the basis of the following criteria and weightings:*

* *Quality of proposal (40%)*
* *Preparedness of applicant (20%)*
* *Feasibility of project (20%)*
* *School ranking OR specific points in Statement of Purpose (SHF/HSS candidates only) (20%)*