

# Copying Files from your G: drive onto Windows 10 PCs using AppsAnywhere

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**IT Services** 

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## Introduction

#### In This Guide

This document outlines a method that allows G drives files to be copied to a drive or folder on a Windows 10 device. Similar functionality exists for Linux and Mac clients and detailed of which can be found by following the links below, there is also a windows guide that can be followed if preferred:

Linux: https://docs.vmware.com/en/VMware-Horizon-Client-for-Linux/5.4/horizon-client-linuxuser/GUID-CFB7E9B1-63E0-418A-8814-572296507783.html

Mac: <u>https://docs.vmware.com/en/VMware-Horizon-Client-for-Mac/4.7/horizon-client-mac-installation/GUID-CFB7E9B1-63E0-418A-8814-572296507783.html</u>

Windows: <u>https://docs.vmware.com/en/VMware-Horizon-Client-for-Windows/5.3/horizon-client-</u>windows-user/GUID-CFB7E9B1-63E0-418A-8814-572296507783.html

#### Before you Begin

This guide assumes you have set up access to the AppsAnywhere service, including Multi-Factor Authentication (MFA) and have installed the VMWare Horizon Client. If you have not done this please go to:

#### Students:

https://www.its.qmul.ac.uk/services/students/appsanywhere/

Staff:

https://www.its.qmul.ac.uk/services/staff/appsanywhere/

## Guide

#### Setup

**1.** Log onto Appsanywhere.qmul.ac.uk using the VMWare Horizon Client on your desired Windows 10 device. This will not work over the web interface.



2. Right click on application named **G**: drive and click **Settings**. This is the same G: drive you would get on any other managed PC and contains the same files.



**3.** a) Select **Sharing** on the left of the window that appears, click **Add** and select the drive or folder *from your device* you want to have available. These will be available on any AppsAnywhere application you open now.

VMware Horizon Client		×	e Z driv
USB Devices OV Ware Blast Real Time Audio Video	Sharing	Browse For Folder	×
<ul> <li>Geolocation</li> <li>Shortcuts</li> <li>Applications</li> <li>Dev ITS linux Desktops</li> <li>Dev SMS linux Desktop</li> <li>EECS Linux Desktop</li> <li>Maths Linux Desktop</li> </ul>	Add Folder/Drive	Re       Select a folder.         Image: This PC       >         >       Image:	
<ul> <li>Fredecisit VDT 110 Desktop</li> <li>Test_windows10</li> <li>Windows 10 Dedicated Staff</li> </ul>	Share your local files 🐍 tchholland	<ul> <li>iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii</li></ul>	
	Do not show dialog when connecting to a desktop or Open local files in hosted applications OK Cancel	Apply	Cancel

b) Alternatively Selecting "Share your local files..." will automatically add your local profile to the folder/drive being shared:

VMware Horizon Client	×
USB Devices     VMware Blast     Real-Time Audio-Video	Sharing
1 Sharing	<u>A</u> dd <u>R</u> emove
Geolocation	Folder/Drive
Shortcuts	C:\Users\tchholland
Applications	
🖳 Dev ITS linux Desktops	
🖳 Dev SMS linux Desktop	
🛒 EECS Linux Desktop	
🖳 Maths Linux Desktop	
🖳 Production VDI ITS Desktop	
🖳 Test_windows10	
🖳 Windows 10 Dedicated Staff	☑ Share your local files 🐍 tchholland
	Allow access to removable storage
	$\begin{tabular}{ c c c c } \hline \hline & \underline{D} o \ not \ show \ dialog \ when \ connecting \ to \ a \ desktop \ or \ application \ \end{tabular}$
	Open local files in hosted applications
	OK Cancel Apply

### Copying Files

Launch the G: drive application and you will now see the G drive mapping and the local drive from your device, which in this example is mapped to (Z:) and called **Desktop on DESKTOP-T8CEBF0 (Z:)** 



Moving files from the G drive to your local device is done by simply copying the files from the G drive window, navigating to the local drive or folder (i.e. "**Desktop on DESKTOP-T8CEBF0 (Z:)**" in this example) and pasting them in the desired location. <u>This must be done in this explorer window and</u> <u>not one you launch normally.</u>

#### E.g. From the G drive



Navigate to the destination and select paste:

> Desktop on	DESKTOP-T8CEBF0 (Z:) > Te	est		
lame	^	Date modified	Туре	Si
			This fol	der is empty
	View	>		
	Sort by	>		
	Group by	>		
	Refresh			
	Customize this folder			
	Paste			
	Paste shortcut			
	New	>		
	Properties			

You can see the files being copied. The speed of the transfer will vary depending on your internet connection and size/number of files being copied.

This PC  Desktop on DESKTOP-T8C Name Useful notes	Copying 111 items from Home Drive - aaw839 (G:) to Test 2% complete	×	ڻ ~	Search Te
ж.	Speed: 248 K	(B/s		
	Name: live file recovery Time remaining: About 8 minutes and 30 seconds Items remaining: 85 (211 MB)			
	⊘ Fewer details			

Files will now be available on your local device in the Drive/folder you selected at the start.