***A close-up of a logo

Description automatically generated***

**Institute for the Humanities and Social Sciences (IHSS)**

**APPLICATION FORM**

**IHSS Visiting Fellowships Scheme**

**2023 - 24**

**Application deadline:**

**2nd round Friday, 10 May** **2024, 12 noon** for visits between 1 August 2024 and 30 April 2025

The completed Application Form and supporting documentation should be submitted in PDF format in one document by email to [ihss@qmul.ac.uk](mailto:ihss@qmul.ac.uk).

**Please read the guidelines before completing this form**

**PART ONE: Cover Sheet**

|  |
| --- |
| **NOMINATOR DETAILS**  Name:  Title:  School/Research Centre:  Email: |
| Names and School Affiliations nominating/organising group if any (up to 6 additional names) |
| **PROPOSED VISITING FELLOW DETAILS**  Name:  Title:  Address:  Email:  Online profile website address: |
| **VISIT DETAILS**  Indicative length of visit:  Dates of visit: |
| Does the nominee have any special needs arising from a disability which may necessitate adjustments to be made for a visit to QMUL? If so, please detail these. |
| Confirmation by the Nominator that this application has been agreed by the proposed Visiting Fellow: Yes  No |
| **FUNDING REQUESTED (tick all that applies):**  Accommodation expenses  Event expenses (£250)  Travel expenses  Per diem  Please refer to the *Expenses met by the VF Scheme section* in the Guidelines for eligible expenses. |
| **QM ACCOMMODATION BOOKED**  Yes  No |
| **Signature of Nominator:**  **Date:** |

**PART TWO: Case for Support**

|  |
| --- |
| 500 words maximum |

**PART THREE: Details of Activities**

|  |
| --- |
| Schedule and Description of Proposed Activities during Visiting Fellowship **(500 words maximum)**. Please demonstrate how these activities will contribute to the IHSS and the Faculty's interdisciplinary research environment. |
| Details of where additional funding for events will be sourced, if required. |

**PART FOUR: CV of Proposed Visiting Fellow**

Please attach a CV of the proposed Visiting Fellow (between **two and four** pages in length).

|  |
| --- |
| Please highlight briefly which publications, activities and achievements on this CV are particularly relevant to this application. |

**PART FIVE: Declaration of support by Head of School**

|  |
| --- |
| The School supports this bid for the IHSS Visiting Fellowships Scheme.  I agree to provide the necessary facilities to support the Visiting Fellow.  I confirm that the necessary resources are in place to support the planned programme of activities.  I confirm that any ethical requirements will be covered**.** |
| **NAME:** |
| **SCHOOL:** |
| **SIGNATURE: Date:** |