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## Completing Your Application

1. Read the instructions on the form carefully as you complete your application
2. Please type or complete the form using **black** ink
3. Please provide the documents in the checklist below
4. Please return completed application form and all documents to:

The Admissions and Recruitment Office,  
Room CB02  
Queens' Building  
Mile End  
E1 4NS  
United Kingdom

5. If you require assistance please contact us on Tel +44(0)20 7882 5533, Fax +44 (0)20 7882 5588  
or via email: [pgsmd@qmul.ac.uk](mailto:pgsmd@qmul.ac.uk)

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## Document Checklist

*Please tick if provided*

### 1 – Completed Application Form

### 2 – Transcript

Please provide a transcript of your degree(s). If you have not yet completed your degree please provide a transcript of results achieved to date. MD(Res) students should also include a copy of their GMC Registration.

### 3 – Two References

Please provide two references from your previous academic institution. If you have left university it is acceptable to provide one academic and one employer reference. Please enclose the reference letters with this application.

### 4 – Proof of English Language Ability

Overseas applicants please provide evidence of English language ability – IELTS, TOEFL, or other acceptable proof – please see [www.qmul.ac.uk/international](http://www.qmul.ac.uk/international) for details

Or

If you have not taken an English language test, or have taken the test but you are awaiting results please tick here

### 5 – Resumé/Curriculum Vitae (CV)

Please provide a recent resume

### 6 – Statement of Purpose

Your statement of purpose should explain why you want to study your proposed course and how it will help your life and career. This should be one side of A4

### Research Students only

#### 7 – Research Proposal

If you are applying for a PhD/MPhil or MD(Res) degree you should include a 500-word research proposal.

Note: If you are applying for an advertised studentship you do not need to attach a research proposal. Guidelines for research students are available on the graduate school website: [www.smd.qmul.ac.uk/cgs/guide.htm](http://www.smd.qmul.ac.uk/cgs/guide.htm)



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## Previous education

Please provide details of your educational history, stating your most recent institution first. Continue on a separate sheet if necessary.

Title (eg BA, BSc, MB BS)	Main field of study	Name and location of institution(s) attended	Dates of study (From–To)	Results	Date of Qualification

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## Professional Qualifications (if applicable)

Title (eg MRCP, FDS etc) and result achieved	Level and field of study	Name, Address and Country of Institution(s) attended	Dates of study From–To	Date of qualification

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## English Language Proficiency

Please give information regarding the level of your English language proficiency. Continue on a separate sheet if necessary.

Title of Qualification (eg IELTS, TOEFL etc)	Name and location of institution/test centre attended	Result	Date awarded/ to be awarded

The School normally requires an overall score of at least 6.5 IELTS or TOEFL 590, however some programmes require a higher minimum score and applicants are advised to consult the prospectus or contact the relevant Institute/Centre for further details. [www.qmul.ac.uk/international/](http://www.qmul.ac.uk/international/)

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## Employment History

If you have been in paid or voluntary employment, either during your studies or since graduating from university, please provide details including a brief description of your main duties and responsibilities. Please continue on a separate sheet if necessary.

Job Title	Employer's Name and Location	Dates From-To	Brief description of main duties and responsibilities

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## Finance

We need detailed information about your areas of residence over the past four years to assist us in assessing your status for the purpose of paying fees.

If you are **not** a British citizen but you do reside permanently in the United Kingdom, please give details of your immigration status, for example, asylum seeker, recognised refugee, granted exceptional leave to enter or remain etc. Please attach certified copies of relevant Home Office documents.

How do you intend to finance your studies at Queen Mary?

Please give details of any scholarships or grants you are applying for or have already secured:

Please note that students are expected to have secured funding for the whole programme by the time of enrolment.

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## Disability

All applications are considered on academic merit in accordance with the College's commitment to promoting equal opportunity applicants. It would assist us in offering you appropriate advice if you would give brief details of any disability or special requirements you have provided below:

A detailed guide outlining current policy and provision for students with special needs is available from the Disability Co-ordinator, Admissions Office or the College website. Please contact us if you would like a copy.

If you would like to discuss your needs before submitting this application, you can talk in confidence to the Disability Coordinator on +44 (0)20 7882 3132.

### Hepatitis B

All Clinical students must provide, with their declaration of health, an original or certified copy of an authentic laboratory report from a United Kingdom source depicting either their level of Hepatitis B antibody or results confirming that they are not infectious carriers of the disease Hepatitis B. All students will be screened by the Occupational Health Officer if their application is accepted. Evidence of immunity to Rubella and TB may be required by certain departments.

### Occupational Health Requirements

All successful candidates are required to have health clearance from the College's Occupational Health Service before their place can be finalised on the course.

### Blood Tests

If the course includes exposure prone procedures (EPPs)\*, to obtain health clearance candidates are required to have satisfactory blood test results to show that they are not infected with Hepatitis B, Hepatitis C and Human Immunodeficiency Virus (HIV). These blood tests are carried out in the College's Occupational Health Service under strictly controlled circumstances.

To prevent wasted applications, candidates from overseas who are applying for courses requiring EPP work are advised to have these blood tests carried out by their own doctor first. They will be retested by the Occupational Health Service on arrival in the UK.

*\*EPPs are those invasive procedures where there is a risk that injury to the worker may result in the exposure of the patient's open tissues to the blood of the worker. These include procedures where the worker's gloved hands may be in contact with sharp instruments, needle tips or sharp tissues (eg spicules of bone or teeth) inside a patient's open body cavity, wound or confined anatomical space where the hands or fingertips may not be completely visible at all times.*

### Tuberculosis

Prior to commencing the course you must be free from infection with tuberculosis.

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## Previous Queen Mary Students

Have you previously attended any course of study (undergraduate, postgraduate or associate/occasional) at Queen Mary? If yes, please give details

## Declaration

All applicants must read and sign the following declaration:

- I certify that the statements made by me on this form are correct. I understand that the College reserves the right to withdraw any offer it may make, should any statement in this application prove to be false.
- I confirm that, if admitted to the College, I will conform to all College Regulations.
- I understand that the College reserves the right to withdraw or alter any course at any point before the start of the academic year in which that course is due to be offered.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

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**Optional Questions** (These questions are for internal marketing purposes and will not be considered when assessing your application.)

**How did you first hear about Queen Mary?**

**Which other institutions have you applied to?**