



Queen Mary
University of London

Medicine and Dentistry

b 2024			
b 2024		en all received	JG
b 2024		rd teaching	JG/JRC
b 2024	Invite staff at Blizard who teach on MBBS to next BEC		NA
b 2024	Provide summary of Alumni engagement activities for each centre		CEL

Blizard Institute

Blizard Education Committee (BEC)

24-01-24 (Large Cloud)

MINUTES

Present:

Jurgen Groet (JG)	Mary Collins (MC)	Rachael Parker (RP)
Andrew Durham (AD)	Nawaz Ahmed (NA)	Ping Yip (PY)
Olivier Marches (OM)	Daniele Bergamaschi (DB)	

Part 1: Preliminary items

- Apologies for absence:** JG gave thanks to Kristin Braun who has now left Blizard. Welcomed Andrew Durham as Deputy Director of Education to the committee.
- Minutes from last BEC meeting and matters arising**
 - All actioned

Part 2: Agenda items

- Discount for Clinical Sciences**
 - Committee agreed to proceed with £1750 proposed discount for PT students on MSc Biomedical Sciences (Medical Microbiology) and MSc Clinical Microbiology. Requested that it is advertised as widely as possible, following similar routes on Trauma Sciences via Trust bulletins etc.

Part 3: Standing items

- UG Update and Collaborative Working**
 - UCAS deadline is slightly later for 2024 entry (31st January). Numbers are comparable to last year and expect to hit same target and same numbers.
 - Call out for research projects for Y3 students has gone out.
 - Staff have been deployed to support SBBS PS who are currently short staffed. JRC praised the Y1 and Y3 leads support during this time.
 - MC raised the withdraw rate for Y1 and ensure a plan is in place for incoming group.

- OM discussed prioritisation of projects for UG/PG programmes. MC requested NA come to next meeting with data of total number of projects across Blizard for UG/PG/SSC/PhD
- Module evaluation data for SEM1 was shared, overall positive with concerns over Laird Hall usage. JRC to discuss with timetabling process for booking rooms.

5. Centre Education Lead Update

- PY discussed enrolments obtained via associate student route studying on our SEM2 modules.
- iBSc projects have started this week and call out for MSc projects underway (8 out of 26).
- Lauren Exell has started as Interim Centre Manager for NST covering sabbatical leave.
- DB discussed initiative with Tania Maffucci on Future Careers sessions starting up. Around 40 students have registered for workshops.
- OM- Microbiology has secured enough projects for her students.
- 3 new starters in the Microbiology academic team are now onboarded.
- JG- Genomics are looking for a new Centre Education Lead following on from JG appointment to Director of Education.
- MC requested each centre to look at Alumni networking and to report back what each centre is doing.

6. Marketing Update

- NA discussed social media campaign underway with over 37000 views of our flyers halfway through.
- All actions from Institute recruitment meeting have been actioned except for potential partnerships. Agreed to run 2nd meeting in April/May focusing on conversion.
- JG has requested marketing reports for each programme which Faculty Marketing Manager is sending. MC requested a summary once all are available.
- MC requested NA to liaise with Directors of TB on progress of developing the provision with support from Digital Education Studio.

7. E-learning Update

- NA- Module evaluations are ending next week for SEM1. New process has been successful with more modules achieving minimum 5 responses needed for distribution of data.

8. BEAM update

- No update

9. Teaching Allocation Update/ OSCEs

- JG- Queries OSCE progress, NA confirmed allocations have gone out. Centres reported concern over 25% increase which Kristin has raised with IHSE.

11. Programme Development Update

- JG confirmed MRes Regen Medicine and MSc Advanced Neonatal Practise have been approved via TPB, final approval after signatures (joint working agreement for MRes, SET for ANP).

12. Student Recruitment

- NA shared current application numbers, Institute requires a 22% increase in numbers to meet target from previous year. Currently up 22% on accepts and 4% on firms, showing a higher % of offer holders still within UG education.

13. Staffing

- No update

14. Global Engagement Update

- JG discussed LME still under negotiation for partnership on advertising programmes for FMD.

15. AOB

- JG discussed.
 - o Honorary contracts will be reviewed outside of BEC by JG and AD
 - o Teaching discussion on MBBS apprenticeships coming in from 2025.
 - o Discussion around SSLCS being quarterly, agreed with NA to keep running as is with Director of Education, Deputy Director of Education and Education Manager. NA will request Programme Directors and Administrators to meet reps at start of year going forward for informal meeting.
- MC discussed potential Physiotherapy course, NA to speak to academic coordinator.
- JRC raised progress on MSc Public Engagement, AD confirmed still viable, MC requested list of modules and teaching staff to ensure no single point of failures.

BEC outstanding action list

Action Number				
6.	Jan 2024	Obtain full list of projects undertaken by Blizzard staff (UG/PG/SSC/PhD)	NA	
7.	Jan 2024	Produce summary of marketing reports	JG	
8.	Jan 2024	Follow up with TB team and outcomes from development with DES	NA	
9.	Jan 2024	Follow up regarding potential Physiotherapy course with potential leads	NA	
10.	Jan 2024	Provide summary of Alumni engagement activities for each centre for March BEC	CEL	