

**Blizard Institute Health and Safety Committee**

**2023 Proposed Membership and Terms of Reference**

1. To ensure compliance with at least the minimum statutory legal requirements for health and safety and the University health and safety policy. The Committee will update practices in line with any appropriate national and international laws and guidelines.
2. To keep under review the implementation of health and safety policies, and to monitor safety standards in all areas of the Blizard, Abernethy, Innovation Centre, Pathology and Pharmacy and Wingate Buildings occupied by either Blizard, SBBS or Dental Institute staff and students. This will be achieved by carrying out a rolling programme of health and safety inspections. Inspection and follow up reports will be discussed at the Health and Safety Committee.
3. To ensure provision of appropriate general and specific safety training for all staff and students.
4. To encourage staff and students to raise Health and Safety concerns to be discussed at Committee meetings.
5. To maintain a log of all “near miss” incidents to be discussed at the committee.
6. To promote actively all aspects of Health and Safety.
7. To assist the Institute H&S coordinators to compile an annual report of health and safety inspections and a forward plan of Health and Safety actions.
8. Terms of reference are to be reviewed annually.

**2023 membership**

**Chair**

Institute Director Mary Collins

**Members**

Institute Manager/H&S Coordinator Rachael Parker

Head of Laboratory Management Claire Cox

CL3 Manager Izabela Glegola-Madejska

Centre of the Cell representative Mohammed Rofik

EDI representative Tania Maffucci

Biological services representative Jordi Lopez-Tremoleda

SBBS representative Charlotte Millership

Facilities Manager Whitechapel David Spink/Ian Wiser

Post graduate student representatives Ellie Rebecca Sturmey

Postdoc/technician representatives Elizabeth Owor

Bryna McCarthy

Diego Fernandez Aroca

Inmaculada Barragan Vazquez

Eva Wozniak

Annie Thaikkatil

Deepak Babu

Blizard Faculty representatives Ryan O’Shaughnessy

Aine McKnight

Dentistry representative Angray Kang

**In Attendance (as required)**

Health & Safety Manager - FMD Mark Ariyanayagam

Health & Safety Adviser – FMD Suzanne Mason

Senior Fire Safety Adviser Natalie Parchment

**Secretary to the Committee**

Deputy Lab Manager/Health and Safety Coordinator (Labs) Zarmina Butt

**Reporting line:** Reports to Blizard Executive Board (BEB), Laboratory management group (LMG) and FMD Safety Committee

**Reports received**: Annual H&S inspection and other FMD H&S reports as appropriate.

**Standing items:** Items will be agreed by circulation

**Meeting Frequency:** One per term. This will be reviewed at the Committee’s discretion and further meetings arranged should this be deemed necessary.

**Quoracy:** Chair and 50% of the members.

**Circulation list:** Papers will be uploaded to the staff intranet and will be open to all staff within the Institute

Papers to be submitted to the Secretary for circulation at least one week prior to meeting date.